

Resolution No:	<u>16-1262</u>
Introduced:	<u>February 9, 2010</u>
Adopted:	<u>February 9, 2010</u>

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Approval of Round 2 of the FY2010 Budget Savings Plans for County Government, Montgomery County Public Schools, Montgomery College, and the Maryland-National Capital Park and Planning Commission

Background

1. On May 21, 2009 the Council approved the FY2010 operating budget for the County Government in Resolution No. 16-970. Action clause 49 stated that: "As a condition of spending any funds appropriated in this resolution and not disapproved or reduced under Charter Section 306, the Executive must transmit to the Council any recommended budget savings plan or similar action.... Any budget savings plan or similar action is subject to review and approval by the Council...."
2. In a memorandum to the Council President dated October 28, 2009, the Executive proposed the following savings for the remainder of FY2010 to help eliminate a large projected operating budget gap in FY2011.

Agency	Proposed Savings
County Government	\$16,593,800
MCPS	9,702,700
Montgomery College	1,070,790
M-NCPPC	2,180,000
Total	\$29,547,290

3. The Council's Committees reviewed the proposed savings, and on November 17, 2009 the Council approved the following savings in resolution 16-1196, which includes the detail of the approved savings.

Agency	Approved Savings
County Government	\$16,593,800
MCPS	9,900,000
Montgomery College	1,070,790
M-NCPPC	2,180,000
Total	\$29,744,590

4. In a memorandum to the Council President dated January 7, 2010, the Executive proposed a second savings plan for the remainder of FY2010 to maintain a positive balance in the General Fund and to help eliminate a large projected operating budget gap in FY2011. The savings include reductions in spending in the operating budget, reductions in current revenue spending in the capital budget, liquidation of encumbrances, and revenue increases.

Agency	Proposed Savings
County Government	\$40,785,950
MCPS	22,000,000
Montgomery College	3,550,000
M-NCPPC	3,752,000
Total	\$70,087,950

5. In a memorandum to the Council President dated February 3, 2010, the Executive revised his savings plan to reduce savings in Ride On costs in County Government.

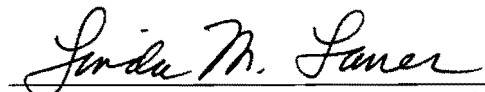
Agency	Proposed Savings
County Government	\$40,482,000
MCPS	22,000,000
Montgomery College	3,550,000
M-NCPPC	3,752,000
Total	\$69,784,000

Action

1. The County Council for Montgomery County, Maryland approves Round 2 of the FY2010 budget savings plans as shown in the table below with detail on the following pages and in the attached documents. The savings include reductions in spending in the operating budget, reductions in current revenue spending in the capital budget, liquidation of encumbrances, and increases in revenue.

Agency	Approved Savings
County Government	\$40,482,000
MCPS	22,000,000
Montgomery College	3,550,000
M-NCPPC	3,752,000
Total	\$69,784,000

This is a correct copy of Council action.


Linda M. Lauer, Clerk of the Council

FY10 Budget Savings Plan, Round 2

The savings include reductions in spending in the operating budget, reductions in current revenue spending in the capital budget, liquidation of encumbrances, and increases in revenue.

Compared to the Executive's proposed plan:

Positive amounts are budget savings

Negative amounts are not budget savings

IA. On January 7, 2010, the Executive proposed the following savings plan:	Dollars
County Government	40,785,950
MCPS	22,000,000
Montgomery College	3,550,000
MNCPPC	3,752,000
Total	70,087,950

IB. On February 3, 2010, the Executive revised his savings plan:

County Government	40,482,000
MCPS	22,000,000
Montgomery College	3,550,000
MNCPPC	3,752,000
Total (does not include savings the Executive proposed for FY11)	69,784,000

II. MCPS

Executive's proposed reductions	22,000,000
Council changes	0
Savings the Council approved	22,000,000

III. Montgomery College

Executive's proposed reductions	3,550,000
Council changes	0
Savings the Council approved	3,550,000

IV. MNCPPC

Executive's proposed reductions	3,752,000
Do not eliminate school ballfield maintenance	(181,300)
Close 11 park activity buildings	181,300
Savings the Council approved	3,752,000

V. The Council made the following changes to the revised savings the Executive proposed for County Government:

Executive's proposed reductions	40,482,000
Do not reduce Montgomery Cares	(183,000)
Miscellaneous reductions in DHHS	183,000
Delay opening the Germantown-Milestone Fire Station 34 one month, from June 1 to July 1, 2010	139,000
Personnel costs for new Fire & Rescue civilian positions in the Emergency Communications Center are lower than budgeted	100,150
Restore 2 books in alternating months to Call-n-Ride Program	(299,160)
Eliminate Silver Spring Super Fare Share as of March 1	62,500
Reduction from traffic sign and marking materials, in addition to the Executive's reduction of \$100,000	31,660
Assign all revenue from parking fines increase of \$5 to transit	65,430
Restore Ride On service reductions	(514,360)
Transfer from the Cable Fund to the Mass Transit Fund	414,780
Reduce savings in operating expenses in the Council Office	(105,000)
Increase savings in personnel costs in the Council Office	105,000
Net change to savings the Executive recommended for County Government	0
Savings the Council approved for County Government	40,482,000

SUMMARY The Council approved the following savings:

County Government	40,482,000
MCPS	22,000,000
Montgomery College	3,550,000
MNCPPC	3,752,000
Total savings the Council approved	69,784,000

Additional savings (less savings) compared to the Executive's revised savings	0
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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

MEMORANDUM

January 7, 2010

TO: Nancy Floreen, President, County Council
FROM: Isiah Leggett, County Executive
SUBJECT: FY10 Revised Savings Plan

Attached please find my Recommended FY10 Revised Savings Plan that identifies additional savings for the current year of over \$70 million. These savings are necessary to respond to the significantly worsened economic and fiscal conditions that we are faced with. Combined with the Savings Plan I transmitted to you last October 28, 2009, this represents a total reduction in the current fiscal year of approximately \$100 million. In developing this Savings Plan, our objectives were to identify real cost reduction opportunities that are continuing in nature, while prioritizing and preserving, to the extent possible, direct services and minimizing any reductions in force. However, given the magnitude and long-term nature of our fiscal challenge, it is necessary to make several reductions in existing services, including abolishing 70 County positions. We estimate that currently 44 of these positions slated for abolishment are filled and will require a Reduction in Force. We will make every effort to appropriately place the affected individuals into vacant positions.

The Revised Savings Plan includes several elements that are different from prior efforts. In addition to operating budget expenditure reductions, I am also recommending reductions in Capital Improvement Program (CIP) current revenue, liquidation of prior year contractual encumbrances, and a fund balance transfer.

Working together over the past three years we have been successful in closing gaps of nearly \$1.2 billion and bringing the total tax supported rate of growth down from 9.8% in FY07 to 1.6% in FY10, and the County Government rate of growth from 14.1% in FY07 to -2.2% in FY10. The rate of growth for FY10 will actually be much less after accounting for the impact of both rounds of the FY10 Savings Plan.

It is important to understand that, as I have stated previously many times, I will not recommend exceeding the Charter limit on property taxes in the FY11 Operating Budget. The County's taxpayers continue to face their own unprecedented fiscal challenges.

As indicated to the Council previously, this Savings Plan is necessary not only to conserve resources to apply to closing the projected FY11 budgetary gap of \$608 million, but also to maintaining a positive balance in the County's general fund for the current fiscal year. The FY10 revenue losses in income tax, transfer and recordation tax, investment income, and other receipts primarily

impacted the general fund. As a result, even after the first round Savings Plan, and absent actions to address these losses, the general fund would end the year with a deficit of nearly over \$64 million. Clearly, we can not allow this to happen. The County budget and finance staff will be working over the next two months to identify other actions necessary, in addition to the revised Savings Plan, to strengthen the condition of the general fund. We will work with the County Council and your staff on these other actions and a comprehensive description will be available in my Recommended FY11 Operating Budget.

While my funding priorities continue to be focused on education, public safety, and safety net services, it is not possible to provide a balanced budget without including significant reductions to programs within these priority areas. As the table below indicates, nearly 80% of our tax supported funding (\$3.1 billion) is already dedicated to these priorities. In the absence of a major tax increase, it is not possible to close a looming \$608 million budgetary gap in FY11 by making reductions to only 20% of the budget.

FY10 Approved Tax Supported Budgetary Allocations*

	Amounts	Cumulative Amounts	% Allocation	Cumulative % Allocation
Education				
Public Schools	\$ 2,138.4		54.0%	
College	\$ 231.7	\$ 2,370.1	5.9%	59.9%
County Government				
Public Safety	\$ 552.5	\$ 2,922.6	14.0%	73.8%
Health and Human Services	\$ 215.2	\$ 3,137.8	5.4%	79.3%
Transit	\$ 108.5	\$ 3,246.3	2.7%	82.0%
Other County Government**	\$ 515.2	\$ 3,761.5	13.0%	95.0%
Park and Planning	\$ 111.9	\$ 3,873.4	2.8%	97.9%
Other Reserves and Non Agency Uses	\$ 84.3	\$ 3,957.7	2.1%	

* Amounts include debt service, CIP current revenues, and reserves but excludes grants and non-tax supported funds (grants and proprietary funds).

** Includes Recreation, Public Libraries, Transportation (non-Transit), Consumer Protection, Human Rights, and other departments

If the Council does not support the attached proposed reductions, I strongly recommend that it propose offsetting reductions in other areas of the budget to maintain the total amount of savings. These savings must be available to close the projected FY11 budget gap. We are only in the first step of the process in resolving the FY11 budgetary gap. Many more difficult choices remain ahead in confronting these challenges. Deferring needed savings at this time will only temporarily postpone the urgent need to make difficult choices and indeed make future choices all the more difficult. The less time in which agencies have to make the necessary reductions, the deeper and more difficult those reductions will be in order to achieve the same savings. Resolution of the FY 11 budget gap is problematic because even more difficult and complex issues will need to be addressed during the Council's short time for reviewing and approving the annual budget.

Because of the weakness in the current local and national economy and the State's continuing fiscal challenges, I urge the Council to quickly approve the reductions proposed in the attached Savings Plan. The projected gap for FY11 may significantly worsen in the near future because of continued revenue deterioration, cost increases related to snow removal, and the very real potential for further substantive reductions in State aid. We have already absorbed cuts of nearly \$20 million in State aid in this fiscal year and I believe the Governor's soon to be released budget will contain further Local aid reductions.

The attached plan includes proposed targets for Montgomery County Public Schools (MCPS), the Maryland-National Capital Park and Planning Commission (M-NCPPC), the Housing Opportunities Commission (HOC), and Montgomery College (the College). The principals of these agencies have expressed their willingness to cooperate in resolving our shared fiscal challenges.

I strongly urge the Council to expedite its review and approval of the attached Savings Plan, so that the necessary actions can be implemented as soon as possible. My staff is available to assist the Council in its review of the attached proposal. Thank you for your support of our efforts to preserve our most important services, while protecting the fiscal health of the County Government.

IL:jfb

Attachments

- c: Timothy L. Firestone, Chief Administrative Officer
Department and Office Directors
Dr. Jerry Weast, Superintendent, Montgomery County Public Schools
Dr. Hercules Pinkney, Interim President, Montgomery College
Royce Hanson, Chair, Montgomery County Planning Board
Michael J. Kator, Chair, Housing Opportunities Commission
Kathleen Boucher, Assistant Chief Administrative Officer

	Revised FY10 Savings Plan Summary	
1	Total FY10 Revised Savings Plan	70.088
2		
3	Expenditure Reductions	50.042
4		
5	MCG Tax Supported Reductions	22.932
6		
7	Debt Service Exp. Reductions	2.159
8	MCPS	22.000
9	MC	1.700
10	MNCPPC	1.250
11		
12	Fund Balance Transfers	4.800
13	Reduce MHI Transfer	4.800
14		
15	Revenue Changes	6.031
16	Prior Year Encumbrance Liquidations	1.500
17	Debt Service premium & rebate revenues	4.531
18		
19	CIP Current Revenue (CIP CR)	9.216
20	Montgomery County Govt CIP	4.743
21	HOC CIP	0.121
22	MNCPPC CIP	2.502
23	College CIP	1.850
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Executive Recommended FY10 Savings Plan - Round 1 and 2								
	Approved	Round 1 Savings	Agency as % of	Target as % of	Round 1 Target	Round 2	Round 2 Target	Total Target as
	FY10 Budget	Plan Target	Total Budget	Savings Plan	as % of Budget	Target ¹	as % of SP	% of Savings Plan
MCG	1,585,853,910	16,593,800	42.4%	55.8%	1.0%	40,785,950	58.2%	57.5%
MCPS	1,940,540,941	9,900,000	51.9%	33.3%	0.5%	22,000,000	31.4%	32.0%
College ²	107,079,321	1,070,790	2.9%	3.6%	1.0%	3,550,000	5.1%	4.6%
MNCPPC	106,646,100	2,180,000	2.9%	7.3%	2.0%	3,752,000	5.4%	5.9%
Total	3,740,120,272	29,744,590			0.8%	70,087,950		
Notes:								
1. Amounts above include debt service savings, CIP CR reductions, revenue increases, and encumbrance liquidations								
2. The College budget above is the FY10 local contribution.								

FY10 SAVINGS PLAN SUMMARY

(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Tax Supported							
General Fund							
Board of Appeals	617,520	-7,000	-1.13%	-2,000	-0.32%	-9,000	-1.46%
Circuit Court	10,410,980	-52,050	-0.50%	-103,590	-1.00%	-155,640	-1.49%
Commission for Women	1,197,870	-26,950	-2.25%	-35,120	-2.93%	-62,070	-5.18%
Consumer Protection	2,442,010	-54,950	-2.25%	-71,610	-2.93%	-126,560	-5.18%
Correction and Rehabilitation	65,414,400	-327,070	-0.50%	-650,870	-0.99%	-977,940	-1.49%
County Attorney	5,224,980	-137,680	-2.64%	-238,440	-4.56%	-376,120	-7.20%
County Council	9,057,090	-203,780	-2.25%	-265,600	-2.93%	-469,380	-5.18%
County Executive	6,399,960	-144,000	-2.25%	-187,680	-2.93%	-331,680	-5.18%
Economic Development	7,628,240	-171,640	-2.25%	-223,700	-2.93%	-395,340	-5.18%
Emergency Management and Homeland Security	1,346,940	-6,730	-0.50%	-13,400	-0.99%	-20,130	-1.49%
Environmental Protection	3,013,960	-67,810	-2.25%	-88,380	-2.93%	-156,190	-5.18%
Ethics Commission	272,390	-6,130	-2.25%	-7,990	-2.93%	-14,120	-5.18%
Finance	9,751,930	-219,420	-2.25%	-185,980	-1.91%	-405,400	-4.16%
General Services	27,970,950	-629,350	-2.25%	-820,250	-2.93%	-1,449,600	-5.18%
Health and Human Services	194,074,350	-971,550	-0.50%	-1,992,300	-1.03%	-2,963,850	-1.53%
Housing and Community Affairs	5,066,790	-114,000	-2.25%	-149,460	-2.95%	-263,460	-5.20%
Human Resources	8,522,410	-203,330	-2.39%	-92,830	-1.09%	-296,160	-3.48%
Human Rights	2,160,810	-48,620	-2.25%	-70,470	-3.26%	-119,090	-5.51%
Inspector General	634,730	-14,280	-2.25%	-18,610	-2.93%	-32,890	-5.18%
Intergovernmental Relations	877,400	-19,740	-2.25%	-25,730	-2.93%	-45,470	-5.18%
Legislative Oversight	1,341,070	-27,000	-2.01%	-26,820	-2.00%	-53,820	-4.01%
Management and Budget	3,703,890	-83,340	-2.25%	-108,620	-2.93%	-191,960	-5.18%
Merit System Protection Board	159,960	-2,500	-1.56%	-4,000	-2.50%	-6,500	-4.06%
NDA - Desktop Modernization	6,839,290	-153,880	-2.25%	-882,000	-12.90%	-1,035,880	-15.15%
NDA - Housing Opportunities Commission	6,136,340	-30,680	-0.50%	-61,060	-1.00%	-91,740	-1.50%
NDA - Leases	19,225,800	-432,580	-2.25%	0	0.00%	-432,580	-2.25%

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FY10 SAVINGS PLAN SUMMARY (First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
People's Counsel	246,520	-5,390	-2.19%	0	0.00%	-5,390	-2.19%
Police	246,262,150	-1,231,310	-0.50%	-6,857,740	-2.78%	-8,089,050	-3.28%
Public Information	1,215,210	-27,340	-2.25%	-35,640	-2.93%	-62,980	-5.18%
Public Libraries	37,569,400	-1,595,310	-4.25%	-1,079,220	-2.87%	-2,674,530	-7.12%
Regional Services Centers	4,140,360	-93,260	-2.25%	-121,410	-2.93%	-214,670	-5.18%
Sheriff	20,631,770	-103,160	-0.50%	-205,290	-1.00%	-308,450	-1.50%
State's Attorney	12,148,340	-60,740	-0.50%	-120,880	-1.00%	-181,620	-1.50%
Technology Services	31,844,190	-716,490	-2.25%	-933,830	-2.93%	-1,650,320	-5.18%
Transportation	46,573,220	-1,171,900	-2.52%	-1,362,040	-2.92%	-2,533,940	-5.44%
Zoning & Administrative Hearings	524,440	-4,500	-0.86%	0	0.00%	-4,500	-0.86%
General Fund Total:	800,647,460	-9,165,460	-1.14%	-17,042,560	-2.13%	-26,208,020	-3.27%
Special Funds							
Urban District - Bethesda	3,380,210	0	0.00%	-101,410	-3.00%	-101,410	-3.00%
Urban District - Silver Spring	2,891,930	0	0.00%	-86,760	-3.00%	-86,760	-3.00%
Urban District - Wheaton	1,660,080	0	0.00%	-49,800	-3.00%	-49,800	-3.00%
Mass Transit	108,457,800	-350,580	-0.32%	-2,732,920	-2.52%	-3,083,500	-2.84%
Fire	192,974,090	-965,000	-0.50%	-2,300,280	-1.19%	-3,265,280	-1.69%
Recreation	30,528,520	-684,240	-2.24%	-595,330	-1.95%	-1,279,570	-4.19%
Special Funds Total:	339,892,630	-1,999,820	-0.59%	-5,866,500	-1.73%	-7,866,320	-2.31%
MCG Tax Supported Total:	1,140,540,090	-11,165,280	-0.98%	-22,909,060	-2.01%	-34,074,340	-2.99%

FY10 SAVINGS PLAN SUMMARY

(First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Non-Tax Supported							
Special Funds							
Cable Television	11,574,470	-160,430	-1.39%	-173,620	-1.50%	-334,050	-2.89%
Montgomery Housing Initiative	31,140,690	-467,110	-1.50%	-467,110	-1.50%	-934,220	-3.00%
Water Quality Protection Fund	8,895,850	-133,440	-1.50%	-133,440	-1.50%	-266,880	-3.00%
Enterprise Fund							
Community Use of Public Facilities	9,169,440	-137,540	-1.50%	-137,540	-1.50%	-275,080	-3.00%
Solid Waste Collection	6,739,640	-100,220	-1.49%	-49,780	-0.74%	-150,000	-2.23%
Solid Waste Disposal	95,722,050	-1,118,000	-1.17%	-1,358,430	-1.42%	-2,476,430	-2.59%
Parking District - Bethesda	11,283,280	-169,250	-1.50%	-125,350	-1.11%	-294,600	-2.61%
Parking District - Montgomery Hills	116,430	-1,750	-1.50%	-1,750	-1.50%	-3,500	-3.01%
Parking District - Silver Spring	10,709,410	-160,640	-1.50%	-132,990	-1.24%	-293,630	-2.74%
Parking District - Wheaton	1,296,320	-19,440	-1.50%	-19,440	-1.50%	-38,880	-3.00%
Liquor Control	44,495,260	-1,001,140	-2.25%	0	0.00%	-1,001,140	-2.25%
Permitting Services	27,067,180	-406,010	-1.50%	-406,010	-1.50%	-812,020	-3.00%
Vacuum Leaf Collection	5,247,990	0	0.00%	0	0.00%	0	0.00%
MCG Non-Tax Supported Total:	263,458,010	-3,874,970	-1.47%	-3,005,460	-1.14%	-6,880,430	-2.61%
Internal Service Funds							
Internal Service Funds							
Printing & Mail	6,528,490	-97,930	-1.50%	-97,930	-1.50%	-195,860	-3.00%
Motor Pool	64,694,320	-1,455,620	-2.25%	-970,410	-1.50%	-2,426,030	-3.75%
MCG Internal Service Funds Total:	71,222,810	-1,553,550	-2.18%	-1,068,340	-1.50%	-2,621,890	-3.68%
Montgomery County Government:	1,475,220,910	-16,593,800	-1.12%	-26,982,860	-1.83%	-43,576,660	-2.95%



FY10 SAVINGS PLAN SUMMARY (First and Second Rounds)

Fund/Department Name	FY10 Original Approp.	1st Savings Approved	% Change	2nd Savings Recommended	% Change	Total Savings	% Change
Montgomery County Public Schools *:	1,940,540,941	-9,900,000	-0.51%	-22,000,000	-1.13%	-31,900,000	-1.64%
Montgomery College *:	107,079,321	-1,070,790	-1.00%	-1,700,000	-1.59%	-2,770,790	-2.59%
Maryland-National Capital Park and PI *:	106,646,100	-2,180,000	-2.04%	-1,250,000	-1.17%	-3,430,000	-3.22%
Debt Service *:	246,500,690	0	0.00%	-2,159,450	-0.88%	-2,159,450	-0.88%
TOTAL ALL AGENCIES	3,875,987,962	-29,744,590	-0.77%	-54,092,310	-1.40%	-83,836,900	-2.16%

* amounts exclude debt service; the College budget is the FY10 local contribution

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FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended		Savings as a percent of Original FY10 Budget
		Total \$	Revenue	
Tax Supported				
General Fund				
Board of Appeals	617,520	-2,000	0	-0.3%
Circuit Court	10,410,980	-103,590	0	-1.0%
Commission for Women	1,197,670	-35,120	0	-2.9%
Consumer Protection	2,442,010	-71,610	0	-2.9%
Correction and Rehabilitation	65,414,400	-650,870	0	-1.0%
County Attorney	5,224,980	-238,440	0	-4.6%
County Council	9,057,090	-265,600	0	-2.9%
County Executive	6,399,960	-187,680	0	-2.9%
Economic Development	7,628,240	-223,700	0	-2.9%
Emergency Management and Homeland Security	1,346,940	-13,400	0	-1.0%
Environmental Protection	3,013,960	-88,380	0	-2.9%
Ethics Commission	272,390	-7,990	0	-2.9%
Finance	9,751,930	-185,980	0	-1.9%
General Services	27,970,950	-820,250	0	-2.9%
Health and Human Services	194,074,350	-1,992,300	-61,270	-1.0%
Housing and Community Affairs	5,066,790	-149,460	0	-2.9%
Human Resources	8,522,410	-92,830	0	-1.1%
Human Rights	2,160,810	-70,470	0	-3.3%
Inspector General	634,730	-18,610	0	-2.9%
Intergovernmental Relations	877,400	-25,730	0	-2.9%
Legislative Oversight	1,341,070	-26,820	0	-2.0%
Management and Budget	3,703,890	-108,620	0	-2.9%
Merit System Protection Board	159,960	-4,000	0	-2.5%
NDA - Desktop Modernization	6,839,290	-882,000	0	-12.9%
NDA - Housing Opportunities Commission	6,136,340	-61,060	0	-1.0%
Police	246,262,150	-6,857,740	0	-2.8%
Public Information	1,215,210	-35,640	0	-2.9%
Public Libraries	37,569,400	-1,079,220	0	-2.9%
Regional Services Centers	4,140,360	-121,410	0	-2.9%
Sheriff	20,631,770	-205,290	0	-1.0%
State's Attorney	12,148,340	-120,880	0	-1.0%
Technology Services	31,844,190	-933,830	0	-2.9%
Transportation	46,573,220	-1,362,040	0	-2.9%
General Fund Total:	780,650,700	-17,042,560	-61,270	-2.2%
Special Funds				
Urban District - Bethesda				
Urban Districts	3,380,210	-101,410	0	-3.0%
Urban District - Silver Spring				
Urban Districts	2,891,930	-86,760	0	-3.0%
Urban District - Wheaton				
Urban Districts	1,660,080	-49,800	0	-3.0%
Mass Transit				
DOT-Transit Services	108,457,800	-2,732,920	-215,420	-2.3%

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FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended		Savings as a percent of Original FY10 Budget
		Total \$	Revenue	
<u>Fire</u>				
Fire and Rescue Service	192,974,090	-2,300,280	0	-1.2%
<u>Recreation</u>				
Recreation	30,528,520	-595,330	300,000	-2.9%
Special Funds Total:	339,892,630	-5,866,500	84,580	-1.8%
MCG Tax Supported Total:	1,120,543,330	-22,909,060	23,310	-2.0%
Non-Tax Supported				
Special Funds				
<u>Cable Television</u>				
Cable Communications Plan	11,574,470	-173,620	0	-1.5%
<u>Montgomery Housing Initiative</u>				
Housing and Community Affairs	31,140,690	-467,110	0	-1.5%
<u>Water Quality Protection Fund</u>				
Environmental Protection	8,895,850	-133,440	0	-1.5%
Enterprise Fund				
<u>Community Use of Public Facilities</u>				
Community Use of Public Facilities	9,169,440	-137,540	0	-1.5%
<u>Solid Waste Collection</u>				
DEP-Solid Waste Services	6,739,640	-49,780	0	-0.7%
<u>Solid Waste Disposal</u>				
DEP-Solid Waste Services	95,722,050	-1,358,430	0	-1.4%
<u>Parking District - Bethesda</u>				
DOT-Parking Lot Districts	11,283,280	-125,350	0	-1.1%
<u>Parking District - Montgomery Hills</u>				
DOT-Parking Lot Districts	116,430	-1,750	0	-1.5%
<u>Parking District - Silver Spring</u>				
DOT-Parking Lot Districts	10,709,410	-132,990	0	-1.2%
<u>Parking District - Wheaton</u>				
DOT-Parking Lot Districts	1,296,320	-19,440	0	-1.5%
<u>Liquor Control</u>				
Liquor Control	44,495,260	0	667,430	-1.5%
<u>Permitting Services</u>				
Permitting Services	27,067,180	-406,010	0	-1.5%
MCG Non-Tax Supported Total:	258,210,020	-3,005,460	667,430	-1.4%
Internal Service Funds				
Internal Service Funds				
<u>Printing & Mail</u>				
General Services	6,528,490	-97,930	0	-1.5%
<u>Motor Pool</u>				
DGS-Fleet Management Services	64,694,320	-970,410	0	-1.5%
MCG Internal Service Funds Total:	71,222,810	-1,068,340	0	-1.5%
Montgomery County Government:	1,449,976,160	-26,982,860	690,740	-1.9%

FY10 SECOND ROUND SAVINGS PLAN ANALYSIS

Fund/Department Name	FY10 Approved (per Council Resolution 16-970)	CE Recommended		Savings as a percent of Original FY10 Budget
		Total \$	Revenue	
Montgomery County Public Schools:	1,940,540,941	-22,000,000	0	-1.1%
Montgomery College:	107,079,321	-1,700,000	0	-1.6%
Maryland-National Capital Park and Planning:	106,646,100	-1,250,000	0	-1.2%
Debt Service:	246,500,690	-2,159,450	4,530,580	-2.7%
TOTAL ALL AGENCIES	3,850,743,212	-54,092,310	5,221,320	-1.5%

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FY10 SAVINGS PLAN

(Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
General Fund			
Board of Appeals			
<u>Reduce</u>			
S1	Further Curtail Operating Budget	-2,000	0
		-2,000	0
	Board of Appeals	-2,000	0
Circuit Court			
<u>Decrease Cost</u>			
S1	Freeze Vacant Data Preparation Operator Position for Remainder of Fiscal Year	-19,860	0
S2	Freeze Two Vacant Court Evaluator Positions for Remainder of Fiscal Year	-83,730	0
		-103,590	0
	Circuit Court	-103,590	0
Commission for Women			
<u>Eliminate</u>			
S1	Office Services Coordinator	-18,000	0
S2	Supervisory Therapist Position	-17,120	0
		-35,120	0
	Commission for Women	-35,120	0
Consumer Protection			
<u>Decrease Cost</u>			
S1	Abolish Program Specialist I position	-33,030	0
S2	Reduce Communications	-5,000	0
S3	Reduce Printing/Duplications	-8,260	0
S4	Reduce Mail	-7,500	0
S5	Reduce Travel	-3,500	0
S6	Reduce Dues/Memberships	-1,500	0
S7	Reduce Office Supplies and Miscellaneous Operating Expenses	-12,820	0
		-71,610	0
	Consumer Protection	-71,610	0
Correction and Rehabilitation			
<u>Decrease Cost</u>			
S1	Lapse Uniformed and Non-Uniformed positions to reduce personnel costs	-650,870	0
		-650,870	0
	Correction and Rehabilitation	-650,870	0
County Attorney			
<u>Decrease Cost</u>			
S1	Lapse - ACAIII Health & Human Services Division	-130,320	0
S2	Lapse - ACAIII Zoning, Land Use & Econ. Development Division	-108,120	0
		-238,440	0
	County Attorney	-238,440	0
County Council			
<u>Reduce</u>			

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FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
County Council			
S1	Reduce Operating Expense, including professional services, imaging, duplicating and mail.	-265,600	0
		-265,600	0
	County Council	-265,600	0
County Executive			
<u>Reduce</u>			
S1	Reduce Internal Audit Contracts	-187,680	0
		-187,680	0
	County Executive	-187,680	0
Economic Development			
<u>Reduce</u>			
S2	Workforce	-49,550	0
S3	Cancel Web Design Services RFP for FY10	-59,150	0
S4	Wheaton Innovation Center Rent Lease (one-year)	-48,000	0
		-156,700	0
<u>Shift</u>			
S1	One-Stop Career Center Wheaton Lease to Federal Workforce Investment Act (WIA) Grant	-67,000	0
		-67,000	0
	Economic Development	-223,700	0
Emergency Management and Homeland Security			
<u>Decrease Cost</u>			
S2	Lapse Manager III costs	-11,370	0
		-11,370	0
<u>Eliminate</u>			
S1	Eliminate 1 vehicle	-2,030	0
		-2,030	0
	Emergency Management and Homeland Security	-13,400	0
Environmental Protection			
<u>Decrease Cost</u>			
S1	Contractual Services	-40,000	0
S3	Local and Non-local Travel, Education, and Training	-12,180	0
S4	Various Miscellaneous Operating Expenses	-14,890	0
		-67,070	0
<u>Eliminate</u>			
S2	Abolish Vacant Part-Time Program Specialist II Position	-21,310	0
		-21,310	0
	Environmental Protection	-88,380	0
Ethics Commission			
<u>Decrease Cost</u>			
S1	Consultant Services	-7,990	0
		-7,990	0
	Ethics Commission	-7,990	0
Finance			
<u>Decrease Cost</u>			
S2	Miscellaneous Operating Expenses	-25,700	0

(A)

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Finance			
		-25,700	0
<u>Reduce</u>			
S1	Timesheet Data Entry Key punch Contract	-160,280	0
		-160,280	0
	Finance	-185,980	0
General Services			
<u>Reduce</u>			
S1	Contract Janitorial Services at Edison Park Campus	-175,000	0
S2	Contract Structural Maintenance at Edison Park Campus	-85,000	0
S3	Contract Janitorial Services at County Buildings	-80,000	0
S4	Contract Masonry Services	-49,000	0
S5	Contract Electrical Maintenance Services	-50,000	0
S6	Contract Electrical Maintenance at Seven Locks Correctional Facility	-30,000	0
S7	Other Professional Services - Facilities Maintenance Division	-33,000	0
S8	Contract HVAC Maintenance Services	-60,000	0
S9	Contract Moving Services	-20,780	0
S10	Temporary Office Staffing Contract	-11,790	0
S11	Motor Pool	-88,750	0
S12	General Office Supplies	-11,000	0
S13	Other Professional Services - Division of Real Estate and Management Services	-87,390	0
S14	Computer Software	-20,000	0
S15	Books and Reference Materials	-2,540	0
S16	Computer Equipment Purchase	-15,000	0
S17	Advertising -Jobs	-400	0
S18	Advertising - Contracts	-600	0
		-820,250	0
	General Services	-820,250	0
Health and Human Services			
<u>Decrease Cost</u>			
S1	African American Health Program-Eliminate broker contract for data services	-16,080	0
S2	Latino Health Initiative-Ama Tu Vida Festival	-3,650	0
S3	Latino Health Initiative-Reduce funding for grant development	-2,500	0
S4	Latino Health Initiative-Reduce office supplies expenses	-2,810	-160
S5	Asian American Health Initiative-Miscellaneous operating expenses	-7,420	-430
S6	Community Outreach-Reduce funds for education and training	-15,100	-870
S7	Community Action Agency-Reduce miscellaneous operating expenses	-8,000	0
S8	Child Welfare - Medical supplies	-15,000	0
S10	Post adoption contract	-10,000	0
S11	Framework for Families contract	-10,000	0
S14	Linkages to Learning contracts	-30,000	0
S15	Eliminate funding for vendor staff development for Linkages to Learning	-10,000	0
S17	Unspent dollars for down-county Level I Outpatient Substance Abuse Services - Juvenile Justice Services	-72,000	0
S18	Miscellaneous operating expenses in Juvenile Justice Services	-3,000	0
S19	Reduce miscellaneous operating dollars for the High School Wellness Center	-5,000	0
S21	Contract for the Youth Opportunity Center	-10,000	0
S26	Group Home Subsidy funds underutilized in FY10	-30,000	0
S28	Miscellaneous operating expenses in Health Promotion and Prevention	-100,000	-570
S29	West Nile Virus Vector Surveillance	-24,000	0
S30	Project Deliver	-60,000	-3,450
S31	Care for Kids contract and operating expenses	-110,000	0
S32	Montgomery Cares	-183,000	0
S33	Unencumbered operating expenses in Women's Health Services	-9,000	0

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Health and Human Services			
S34	Reproductive Health contracts	-31,000	0
S35	Tuition and travel in Public Health Administration	-5,000	0
S37	Reduce the psychiatric contract budget in FY10	-152,260	0
S38	Paper and printing reductions	-141,010	-3,650
S39	Vacancy savings	-180,350	0
S40	Savings from GUIDE audit findings	-23,020	0
		-1,269,200	-9,130
<u>Eliminate</u>			
S36	The Wheaton Public Inebriation Initiative Team (PIIT) Program-new initiative in FY10-never implemented	-134,000	0
		-134,000	0
<u>Reduce</u>			
S16	George B Thomas Learning Academy contract	-26,980	0
S20	Travel and equipment funds for the Street Outreach Network	-9,000	0
S22	Outreach services contract	-20,000	0
S23	Technical assistance training contract	-23,650	0
S24	Learning Parties operating dollars	-10,000	0
S25	In Home Aide Services (IHAS)-Savings resulting from reducing maximum hours from 20 to 14 hours per Week, per Client	-120,000	0
S27	DD Supplement (Individual Support Services (ISS)/Family Support Services (FSS) reduction)	-60,000	0
		-269,630	0
<u>Shift</u>			
S9	Flex funds for institutional clothing allowance - Now fully covered by HB669	-12,670	0
S12	Protective Services-Weekend coverage contract charges to State HB669 allocation	-62,800	0
S13	Costs for three positions from General Fund to HB669-Based on funding from the Department of Human Resources (DHR)	-244,000	-52,140
		-319,470	-52,140
Health and Human Services		-1,992,300	-61,270
Housing and Community Affairs			
<u>Decrease Cost</u>			
S1	Delay Hiring Landlord Tenant Investigator	-74,760	0
		-74,760	0
<u>Shift</u>			
S2	Use Weatherization ARRA to Fund Existing Positions	-74,700	0
		-74,700	0
Housing and Community Affairs		-149,460	0
Human Resources			
<u>Decrease Cost</u>			
S1	Job Advertising in the Washington Post	-2,780	0
		-2,780	0
<u>Shift</u>			
S2	Increase Percentage of OHR Front Desk cost charged to Benefits from 25% to 50%	-10,960	0
S3	Allocate 50% of CRM charge to OHR General Fund to Benefits	-57,750	0
S4	Move 0.5 Work Year of Position in Records Management to CIP/ERP for Six Months to fill vacant ERP position	-21,340	0
		-90,050	0
Human Resources		-92,830	0

Human Rights

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Human Rights			
<u>Decrease Cost</u>			
S1	Lapse Vacant Investigator III Position	-70,470	0
		-70,470	0
	Human Rights	-70,470	0
Inspector General			
<u>Decrease Cost</u>			
S1	Reduce Personnel Costs; LWOP for 3+ weeks by IG	-9,810	0
S2	Reduce Subobject Code 1633, Group Insurance, by \$4,000	-4,000	0
S3	Reduce Subobject Code 3149, Other Central Duplicating, by \$500	-500	0
S4	Reduce Subobject Code 3200, Outside Printing, by \$500	-500	0
S5	Reduce Subobject Code 3549, Education & Training, by \$1,000	-1,000	0
S6	Reduce Subobject Code 3602, Advertising, by \$500	-500	0
S7	Reduce Subobject Code 3700, Professional Memberships, by \$500	-500	0
S8	Reduce Subobject Code 3802, Furniture, by \$1,000	-1,000	0
S9	Reduce Subobject Code 4600, Books, by \$500	-500	0
S10	Reduce Subobject Code 5050, Meetings, by \$300	-300	0
		-18,610	0
	Inspector General	-18,610	0
Intergovernmental Relations			
<u>Reduce</u>			
S1	Professional Services - Reduce Health and Human Services Legislative Analyst Services	-25,730	0
		-25,730	0
	Intergovernmental Relations	-25,730	0
Legislative Oversight			
<u>Reduce</u>			
S1	Continue lapse of the Public Administration Intern position	-26,820	0
		-26,820	0
	Legislative Oversight	-26,820	0
Management and Budget			
<u>Reduce</u>			
S1	IT Staff Detailed to ERP	-63,060	0
S2	Budget Staff Detailed to Departments	-45,560	0
		-108,620	0
	Management and Budget	-108,620	0
Merit System Protection Board			
<u>Decrease Cost</u>			
S1	Group Health Insurance. Group insurance savings as staff's dependents no longer eligible for coverage.	-3,500	0
S2	Meetings: Meal/Snacks	-500	0
		-4,000	0
	Merit System Protection Board	-4,000	0
NDA - Desktop Modernization			
<u>Reduce</u>			
S1	Reduce PC Acquisition Costs for Desktop Computer Modernization Program	-882,000	0
		-882,000	0
	NDA - Desktop Modernization	-882,000	0

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
NDA - Housing Opportunities Commission			
<u>Decrease Cost</u>			
S1	Salary and Benefit Lapse	-61,060	0
		-61,060	0
	NDA - Housing Opportunities Commission	-61,060	0
Police			
<u>Decrease Cost</u>			
S1	Reduce fees paid to Safe Speed Contractor	-4,671,740	0
S2	Delay of the January 2010 Police Officer Candidates Class to April 2010	-618,000	0
S3	Motor Pool Chargeback	-1,568,000	0
		-6,857,740	0
	Police	-6,857,740	0
Public Information			
<u>Eliminate</u>			
S1	Pedestrian safety funds	-14,130	0
		-14,130	0
<u>Shift</u>			
S2	Visual Information Specialist (graphic designer/production setup) position to the Cable Fund.	-21,510	0
		-21,510	0
	Public Information	-35,640	0
Public Libraries			
<u>Decrease Cost</u>			
S12	Training	-10,000	0
S13	Driver Uniform & Equipment	-1,200	0
S14	Mileage Reimbursement, Non local travel & Board Meetings	-8,780	0
		-19,980	0
<u>Reduce</u>			
S1	Library Materials	-698,450	0
S2	Substitute Staffing	-112,940	0
S3	Sunday Service professional information staff at all eight locations to circulation staff only and maintain telephone Ask-A-Librarian located at Rockville - no hours reduction	-100,000	0
S4	Library Materials Processing	-14,500	0
S5	Human Resources Support	-7,270	0
S6	Library Materials Cataloging	-27,000	0
S7	Central Admin Support	-4,720	0
S8	Furnishings and Meeting Rooms	-30,000	0
S9	IT Replacement Equipment	-15,000	0
S10	Library Materials Delivery-Receiving	-17,060	0
S11	Materials Payments and Reception	-30,800	0
S15	Advertising (Jobs)	-1,500	0
		-1,059,240	0
	Public Libraries	-1,079,220	0
Regional Services Centers			
<u>Decrease Cost</u>			
S1	Lapse Bethesda-Chevy Chase Regional Services Center, Assistant Director, Manager III	-22,340	0
S2	Lapse Bethesda-Chevy Chase Regional Services Center, Public Administrative Intern	-18,230	0
S3	Lapse Upcounty Regional Services Center, Program Specialist II	-11,930	0

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Regional Services Centers			
S4	Lapse East County Regional Services Center, Program Specialist II	-20,130	0
		-72,630	0
<u>Reduce</u>			
S5	Emerging Communities	-48,780	0
		-48,780	0
	Regional Services Centers	-121,410	0
Sheriff			
<u>Decrease Cost</u>			
S3	Adjust Shifts to eliminate 4-12 Hospital Guard OT assignment	-53,710	0
		-53,710	0
<u>Eliminate</u>			
S2	Rookie Class, 3 candidates	-108,530	0
		-108,530	0
<u>Reduce</u>			
S1	Increase Civilian Laspe	-43,050	0
		-43,050	0
	Sheriff	-205,290	0
State's Attorney			
<u>Decrease Cost</u>			
S1	Lapse One Office Services Coordinator Position	-35,010	0
S2	Lapse One Special Investigator Position	-57,380	0
S3	Reduction of Miscellaneous Operating Expenses	-25,150	0
S4	Return Two Administrative Vehicles to Fleet Management	-3,340	0
		-120,880	0
	State's Attorney	-120,880	0
Technology Services			
<u>Decrease Cost</u>			
S6	Decrease Kronos Software Maintenance	-210,000	0
S10	Backup Tape Retention	-16,500	0
S11	Decrease number of FAX Lines for DTS from 9 to 1	-1,500	0
S12	Paper and Toner Purchase Reduction	-3,590	0
S13	paper Reduction: Printing Cost	-12,940	0
S14	Paper Reduction: Mail	-9,320	0
S15	Data Security Team Hardware Upgrades	-27,000	0
S16	Training	-100,000	0
S17	Enterprise Contractor Support	-30,000	0
		-410,850	0
<u>Reduce</u>			
S1	Reduce Cost for County-wide Spring 2010 Color Ortho-imagery Acquisition	-53,000	0
S2	Elimination of One (1) Communications Service Technician (grade 20) - ETSD	-32,970	0
S3	Elimination of One (1) Administrative Specialist (grade 23) - ETSD	-30,680	0
S4	Reduction in Voice Mail Replacement	-50,720	0
S5	Reduce IT Equipment Replacement	-58,280	0
S7	Reduce Public Safety Mobile Replacements	-200,000	0
S8	Reduce Server Replacements	-60,000	0
S9	Reduce Application Configuration Support for the IJIS Program	-37,330	0
		-522,980	0
	Technology Services	-933,830	0
Transportation			

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
Transportation			
<u>Decrease Cost</u>			
S1	Printing & Postage	-8,060	0
S2	Reduction in Training, Memberships, etc.	-17,870	0
S3	Reduction in Parking Ticket Processing Contract	-21,200	0
S4	Reduction in Materials Inspection & Testing	-20,000	0
S5	Additional Lapse in Highway Maintenance	-66,570	0
S6	Additional Lapse in Traffic Engineering	-50,000	0
		-183,700	0
<u>Eliminate</u>			
S9	Raised Pavement Markers will not be installed	-100,000	0
S16	Elimination of Pedestrian Safety Education Efforts	-150,000	0
		-250,000	0
<u>Reduce</u>			
S7	Reduction in the Level of Shoulder Maintenance	-26,280	0
S8	Reduction in Bikeway Maintenance	-45,000	0
S10	Reduced Inspection of Short Span Bridges	-10,000	0
S11	Delay in Tree Removals	-200,000	0
S12	Reduction in the Level of Storm Drain Maintenance	-60,000	0
S13	Reduced Traffic Sign and Marking Materials	-100,000	0
S14	Reduction in Resurfacing/Patching effort	-437,060	0
S15	Delay Conversion of Pedestrian Signal Timing Devices to New Standard	-50,000	0
		-928,340	0
Transportation		-1,362,040	0
General Fund		-17,042,560	-61,270

Fire**Fire and Rescue Service**

<u>Decrease Cost</u>			
S1	Lapse Senior Citizen Fire Safety Task Force Position	-69,460	0
S2	Lapse five non-uniform fire code inspector positions	-293,490	0
S3	Open Station 34 on June 1, 2010	-404,500	0
S5	Delay spring recruit class	-1,370,000	0
		-2,137,450	0
<u>Reduce</u>			
S4	Lapse five uniform positions in fire code enforcement	-102,000	0
S6	Abolish lieutenant position in fire code enforcement	-60,830	0
		-162,830	0
Fire and Rescue Service		-2,300,280	0

Mass Transit**DOT-Transit Services**

<u>Decrease Cost</u>			
S1	Get In operating costs	-68,000	0
S5	Transportation Action Partnership Grant and Bethesda Urban Partnership	-495,000	0
		-563,000	0
<u>Eliminate</u>			
S3	Suspend Friendship Heights Super Fare Share	-36,000	0
S4	Suspend North Bethesda Super Fare Share	-80,000	0
		-116,000	0

FY10 Savings Plan (Second Round)

MCG Tax Supported

Ref No.	Title	Total \$	Revenue
DOT-Transit Services			
<u>Reduce</u>			
S2	Reductions to park and ride lot cleaning	-20,590	0
S6	Call and Ride Program to 1 Book a Month	-833,330	-85,420
S10	Ride On Bus Service	-1,200,000	-130,000
		-2,053,920	-215,420
DOT-Transit Services		-2,732,920	-215,420

Recreation**Recreation**Decrease Cost

S2	Financial Aid adjustment	0	300,000
S7	Support to the Maryland Senior Olympics	-48,080	0
		-48,080	300,000

Eliminate

S6	Seneca Valley Sports Academy	-96,950	0
		-96,950	0

Reduce

S1	Center for Diversity, Management Services: additional lapse	-78,770	0
S4	Seasonal staff	-66,620	0
S5	Planned Lifecycle Asset Replacement (PLAR)	-250,000	0
		-395,390	0

Shift

S3	CIP charges	-54,910	0
		-54,910	0
Recreation		-595,330	300,000

Urban District - Bethesda**Urban Districts**Decrease Cost

S1	Other Professional Services	-10,000	0
S2	Miscellaneous Operating Expenditures	-4,600	0
S3	Streetscape Maintenance	-2,000	0
S4	Bethesda Urban Partnership Contract	-84,810	0
		-101,410	0
Urban Districts		-101,410	0

Urban District - Silver Spring**Urban Districts**Decrease Cost

S1	Promotions	-9,000	0
S2	Tree Maintenance	-5,800	0
S3	Uniforms	-6,900	0
S4	Lapse Public Service Worker II	-41,500	0
S5	Miscellaneous Operating Expenditures	-5,800	0
S6	Supplies and Materials	-8,760	0
S7	Tools	-7,000	0
S8	Flowers	-2,000	0
		-86,760	0
Urban Districts		-86,760	0

Ref No.	Title	Total \$	Revenue
Urban District - Wheaton			
<i>Urban Districts</i>			
<u>Decrease Cost</u>			
S1	Parking Permits	-7,200	0
S2	Special County Functions, Meetings	-500	0
S3	Boards, Commissions, Meetings	-500	0
S4	Promotions	-2,800	0
S6	Banners, Flags	-3,720	0
S8	Safe Team Uniforms	-1,000	0
S9	Lapse	-15,020	0
		-30,740	0
<u>Reduce</u>			
S5	Streetsweeping	-7,110	0
S7	Georgia Avenue Enhancements	-11,950	0
		-19,060	0
	Urban Districts	-49,800	0
MCG Tax Supported		-22,909,060	23,310
Net Savings		-22,932,370	
<i>(Total Exp. Savings & Revenue Changes)</i>			

Ref No.	Title	Total \$	Revenue
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Cable Television**Cable Communications Plan**Decrease Cost

S1	PEG Equipment Emergency Repair Reserve	-30,000	0
S4	PEG Network Closed Captioning	-23,620	0
		-53,620	0

Reduce

S2	PEG Network Operating Expenses to Fund Staff Training and Knowledge Base Enhancement	-25,000	0
S3	PEG Network Equipment Replacement	-50,000	0
S5	Youth Media Programming	-26,550	0
S6	Lapse vacant CCM-PIO Visual Information Specialist (Editor) 0.2 WY	-18,450	0
		-120,000	0
	Cable Communications Plan	-173,620	0

Community Use of Public Facilities**Community Use of Public Facilities**Decrease Cost

S1	Other Reimbursements to MCPS	-68,180	0
S2	Lapse of Vacant Program Specialist I Position	-46,400	0
S3	Misc. Operating Expenses	-22,960	0
		-137,540	0
	Community Use of Public Facilities	-137,540	0

Liquor Control**Liquor Control**Enhance

S1	Inventory Reduction	0	667,430
		0	667,430
	Liquor Control	0	667,430

Montgomery Housing Initiative**Housing and Community Affairs**Decrease Cost

S1	Reduce Operating Expenses	-467,110	0
		-467,110	0
	Housing and Community Affairs	-467,110	0

Parking District - Bethesda**DOT-Parking Lot Districts**Eliminate

S8	Travel, Education and Organizational Dues	-6,290	0
		-6,290	0

Reduce

S1	Contract Grounds Maintenance	-21,120	0
S2	Contract Security	-34,190	0
S4	Print and Mail	-5,120	0
S5	Lapse Meter Shop Supervisor	-24,360	0
S6	Planning Specialist III	-25,860	0
S7	Public Service Worker II	-8,410	0

Ref No.	Title	Total \$	Revenue
DOT-Parking Lot Districts			
		-119,060	0
	DOT-Parking Lot Districts	-125,350	0
Parking District - Montgomery Hills			
DOT-Parking Lot Districts			
<u>Eliminate</u>			
S6	Travel, Education and Membership Dues	-100	0
		-100	0
<u>Reduce</u>			
S1	Contract Grounds Maintenance	-150	0
S2	Printing and Mail	-130	0
S3	Lapse Meter Shop Supervisor	-550	0
S4	Planning Specialist III	-560	0
S5	Public Service Worker II	-260	0
		-1,650	0
	DOT-Parking Lot Districts	-1,750	0
Parking District - Silver Spring			
DOT-Parking Lot Districts			
<u>Eliminate</u>			
S8	Travel, Education and Membership Dues	-6,740	0
		-6,740	0
<u>Reduce</u>			
S1	Contract Janitorial Services	-48,300	0
S2	Contract Grounds Maintenance	-10,640	0
S4	Print and Mail	-6,370	0
S5	Lapse Meter Shop Supervisor	-23,250	0
S6	Planning Specialist III	-25,860	0
S7	Public Service Worker II	-11,830	0
		-126,250	0
	DOT-Parking Lot Districts	-132,990	0
Parking District - Wheaton			
DOT-Parking Lot Districts			
<u>Eliminate</u>			
S7	Travel, Education and Membership Dues	-750	0
		-750	0
<u>Reduce</u>			
S1	Contract Painting	-5,000	0
S2	Contract Janitorial Services	-3,620	0
S3	Printing and Mail	-990	0
S4	Lapse Meter Shop Supervisor	-3,320	0
S5	Planning Specialist III	-3,930	0
S6	Public Service Worker II	-1,830	0
		-18,690	0
	DOT-Parking Lot Districts	-19,440	0

Permitting Services**Permitting Services**

Ref No.	Title	Total \$	Revenue
Permitting Services			
<u>Decrease Cost</u>			
S1	Credit Card fee fo reflect actual	-406,010	0
		-406,010	0
	Permitting Services	-406,010	0
Solid Waste Collection			
DEP-Solid Waste Services			
<u>Decrease Cost</u>			
S1	Additional Savings in Refuse Collection Contract	-49,780	0
		-49,780	0
	DEP-Solid Waste Services	-49,780	0
Solid Waste Disposal			
DEP-Solid Waste Services			
<u>Decrease Cost</u>			
S1	Additional Savings in RRF program	-600,000	0
S2	Additional Savings in Out-of-County program	-570,430	0
S3	Additional Savings in Residential Recycling Program	-188,000	0
		-1,358,430	0
	DEP-Solid Waste Services	-1,358,430	0
Water Quality Protection Fund			
Environmental Protection			
<u>Decrease Cost</u>			
S1	Contractual Cost for Miscellaneous Stream Restoration Maintenance	-17,790	0
S2	Easement Preparation Assistance	-20,340	0
S3	Contractual Costs for Above-Ground Stormwater Management Facilities - Maintenance Program	-27,810	0
		-65,940	0
<u>Reduce</u>			
S4	Contractual Costs for Underground Stormwater Management Facilities - Maintenance Program	-52,530	0
S5	Contractual Costs - Low Impact Development - Residential	-6,670	0
S6	Contractual Costs - Streetsweeping	-8,300	0
		-67,500	0
	Environmental Protection	-133,440	0
MCG Non-Tax Supported		-3,005,460	667,430
Net Savings		-3,672,890	
(Total Exp. Savings & Revenue Changes)			

Ref No.	Title	Total \$	Revenue
Motor Pool			
DGS-Fleet Management Services			
<u>Reduce</u>			
S1	Non Public Safety Vehicle Replacement Deferrals	-970,410	0
		-970,410	0
	DGS-Fleet Management Services	-970,410	0
Printing & Mail			
General Services			
<u>Decrease Cost</u>			
S1	Reduce Purchase of Software	-65,000	0
S2	Reduce Purchase of Supplies	-32,930	0
		-97,930	0
	General Services	-97,930	0
MCG Internal Service Funds		-1,068,340	0
Net Savings		-1,068,340	
(Total Exp. Savings & Revenue Changes)		-1,068,340	
MCG Total:		-26,982,860	690,740
MCG FY10 2nd Round Net Savings		-27,673,600	
(Total Exp. Savings & Revenue Changes)		-27,673,600	

FY10 Savings Plan (Second Round)

MCPS Tax Supported

Ref No.	Title	Total \$	Revenue
MCPS Current Fund			
MCPS			
<u>Decrease Cost</u>			
S1	MCPS FY10 Savings Plan Round 2	-22,000,000	0
		-22,000,000	0
	MCPS	-22,000,000	0
MCPS Tax Supported		-22,000,000	0
Net Savings		-22,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>			
MCPS Total:		-22,000,000	0
MCPS FY10 2nd Round Net Savings		-22,000,000	
<i>(Total Exp. Savings & Revenue Changes)</i>			

FY10 Savings Plan (Second Round)

MC Tax Supported

Ref No.	Title	Total \$	Revenue
MC Current Fund			
Montgomery College			
<u>Decrease Cost</u>			
S1	Montgomery College FY10 Savings Plan Round 2	-1,700,000	0
		-1,700,000	0
	Montgomery College	-1,700,000	0
	MC Tax Supported	-1,700,000	0
	Net Savings	-1,700,000	
	(Total Exp. Savings & Revenue Changes)		
	MC Total:	-1,700,000	0
	MC FY10 2nd Round Net Savings		
	(Total Exp. Savings & Revenue Changes)	-1,700,000	

Ref No.	Title	Total \$	Revenue
M-NCPPC Administration			
M-NCPPC			
<u>Decrease Cost</u>			
S1	MNCPPC FY10 Savings Plan Round 2 - per MNCPPC memo dated 12/28/09	-448,000	0
		-448,000	0
	M-NCPPC	-448,000	0
M-NCPPC Park (w/out Debt Serv.)			
M-NCPPC			
<u>Decrease Cost</u>			
S1	MNCPPC FY10 Savings Plan Round 2-per MNCPPC memo dated 12/28/09	-802,000	0
		-802,000	0
	M-NCPPC	-802,000	0
M-NCPPC Tax Supported		-1,250,000	0
Net Savings		-1,250,000	
(Total Exp. Savings & Revenue Changes)			
M-NCPPC Total:		-1,250,000	0
M-NCPPC FY10 2nd Round Net Savings		-1,250,000	
(Total Exp. Savings & Revenue Changes)			

FY10 Savings Plan (Second Round)

DS Tax Supported

Ref No.	Title	Total \$	Revenue
Debt Service			
Debt Service			
<u>Decrease Cost</u>			
S1	Debt Service FY10 Savings	-2,159,450	4,530,580
		-2,159,450	4,530,580
	Debt Service	-2,159,450	4,530,580
	DS Tax Supported	-2,159,450	4,530,580
	Net Savings	-6,690,030	
	(Total Exp. Savings & Revenue Changes)		
	DS Total:	-2,159,450	4,530,580
	DS FY10 2nd Round Net Savings		
	(Total Exp. Savings & Revenue Changes)	-6,690,030	

WORKFORCE CHANGES

FY10 Savings Plan (Second Round)

Tax Supported

Bargaining Unit

	WY	FT	PT	Filled	Vacant	MC GEO	IAFF	FOP	Nonrep	TBD
Position Reductions										
Commission for Women	-	-2	0	-2	0	-1	0	0	-1	0
Consumer Protection	-	-1	0	-1	0	-1	0	0	0	0
DOT-Transit Services	-	-52	0	-32	-20	-52	0	0	0	0
Economic Development	-	-3	0	-3	0	-2	0	0	-1	0
Environmental Protection	-	0	-1	0	-1	-1	0	0	0	0
Fire and Rescue Service	-	-1	0	0	-1	0	-1	0	0	0
Health and Human Services	-	-2	0	0	-2	-2	0	0	0	0
Public Libraries	-	-4	-2	-4	-2	-6	0	0	0	0
Technology Services	-	-2	0	-2	0	-2	0	0	0	0
Position Reductions	-	-67	-3	-44	-26	-67	-1	0	-2	0
Tax Supported	-	-67	-3	-44	-26	-67	-1	0	-2	0
Total Net Change	-	-67	-3	-44	-26	-67	-1	0	-2	0

MCG Total Net Change	-	-67	-3	-44	-26	-67	-1	0	-2	0
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FY10 SAVINGS PLAN

(Second Round)

Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
General Fund			
Board of Appeals			
S1	REDUCE: FURTHER CURTAIL OPERATING BUDGET This further reduction in operating funds may well impact the ability to meet statutory obligations, and could result in a funding shortfall for expenditures necessary to basic office operations.	-2,000	0
Board of Appeals Total:		-2,000	0

Circuit Court

S1	DECREASE COST: FREEZE VACANT DATA PREPARATION OPERATOR POSITION FOR REMAINDER OF FISCAL YEAR Not filling this position will necessitate duties being distributed among other staff members and could impact services provided to the public.	-19,860	0
S2	DECREASE COST: FREEZE TWO VACANT COURT EVALUATOR POSITIONS FOR REMAINDER OF FISCAL YEAR In response to the County's directive to reduce the Circuit Court's FY10 budget, the least harmful option is to freeze vacant positions. However, the inability to fund two part-time Court Evaluator positions at the Montgomery County Circuit Court will have a detrimental impact on the Court's capacity to efficiently process family cases in general and to obtain the best resolutions in child custody and access cases in particular. The Court is also concerned about how an insufficient cadre of Court Evaluators will impact the Court's mission of delivering justice in a fair, honest, and efficient manner.	-83,730	0

With a reduced cadre of evaluators, the Court will be required to significantly trim the evaluative functions it performs. In addition to workload, insufficiently staffing the assessment/evaluation function of the Court will likely negatively impact other core functions.

Case management, which focuses on the efficient processing of the Court's caseload, is one of the Court's core functions. With fewer evaluators available, the timeliness with which these cases are processed will likely be impacted. One measure to assess how efficiently a court is processing its caseload is the clearance rate. At a minimum, courts should strive to dispose of as many cases as have been filed/reopened/reactivated in a period by having a clearance rate of 100%. The FY09 overall combined clearance rate for original and reopened cases for the Montgomery County Circuit Court is 93%. The clearance rate for original cases is 89% while that for reopened cases is 99%. For the past eight fiscal years, the Court has been able to maintain a clearance rate of close to 100% for family cases. However, with an increasing family caseload (as measured by filings), it will become increasingly difficult to sustain the current clearance rate without the requisite staff.

As another way to assess a court's case processing efficiency, in 2001 the Maryland Judiciary developed case processing performance time standards for various types of circuit court cases, including family cases. In particular, the Maryland Judiciary recommended that 90% of family cases close within 12-months of filing and 98% of family cases close within 24-months of filing. For the past four fiscal years, the Montgomery County Circuit Court has been able to meet these time standards. However, as the Court's family case filings continue to increase without sufficient funds to support evaluator positions, it may become challenging for the Court to continue to be recognized as a leader in case processing efficiency. Evaluators play a critical role in the timely resolution of family cases in a manner which ensures that the child's best interest is protected. Every Court Evaluator position is vital to the efficient and effective management of the Court.

The Court Evaluators also support and work closely with the child custody/access mediators. The Court's custody and access mediation function is an integral part of ensuring the efficient management of family cases. While the outcomes for mediated cases have remained consistent over the past two years, the Court is aware of the fact that not funding evaluator positions may have unintended consequences on other core functions of the Court such as custody/access mediation.

The Court is also very aware of the possible consequences of not having the appropriate level of staff to support this core function of the Court. For example, the Court expects that the processing of family cases requiring evaluators' assessments or evaluations will inevitably take much more time than cases without such reports, which will cause additional stress on the parties involved. The Court is concerned that delayed justice in these cases may result in increased domestic disputes.

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Ref No.	Title	\$	Revenue
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Circuit Court

Funding the requested Court Evaluator positions is crucial to core functions of the Montgomery County Circuit Court. Without a sufficient number of evaluators, not only will more cases be at risk for languishing in the system - which is expensive, often counterproductive, and damaging to the children and families involved - but in addition some cases may not receive the benefits of the Court's co-parenting program, or the evaluators' assessments and evaluations. To serve the best interests of County residents and, in particular, children involved in custody and access cases, the Montgomery County Circuit Court earnestly requests that the Montgomery County Government reinstate funding for these positions at the earliest possible time.

Circuit Court Total:	-103,590	0
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Commission for Women

S1	ELIMINATE: OFFICE SERVICES COORDINATOR	-18,000	0
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It will be difficult to have consistent staffing of the Counseling and Career Center's front desk without this position. Workload of this position will have to be absorbed among the remaining staff of the department. Staff will require training to assume many of these duties. Efforts will also be made to recruit volunteers to assist with the creation and distribution of outreach materials for the Counseling and Career Center.

S2	ELIMINATE: SUPERVISORY THERAPIST POSITION	-17,120	0
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The Department will eliminate the supervisory therapist position in the Counseling and Career Center. This reduction poses serious challenges to the oversight and operations of the Counseling and Career Center (CCC).

Providing professional counseling services for individuals and couples experiencing difficult transitions involving personal and/or career issues is a major program of the Commission for Women's Counseling and Career Center (CCC). Eliminating this position will require a restructuring of the Counseling and Career Center. At present, counseling is provided by four staff counselors, each part-time, working 22 hours per week, and six to seven interns who work an average of 20 hours per week during the academic year.

This incumbent recruits, trains and supervises all staff counselors and counseling interns, organizes and manages the professional training seminars attended by over 350 professional each year, handles crisis intervention, provides counseling, and is back-up management for the CCC. The majority of the coverage and supervision will be shifted to the Manager and remaining staff of the CCC. We will make every effort to minimize the impact on capacity through careful scheduling.

Because the administration, commission support, and direct service staff are at maximum capacity now, to avoid a decrease in service levels and revenues, eliminating these two positions will require the CCC to adjust its hours of operation. The Commission for Women itself, of necessity, will eliminate some committees and projects as its staff will have to assume responsibilities in the operations of the CCC.

Commission for Women Total:	-35,120	0
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Consumer Protection

S1	DECREASE COST: ABOLISH PROGRAM SPECIALIST I POSITION	-33,030	0
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This position is responsible for administering the small business licensing program, including compliance, fee collection and merchant education and serves as staff to the Board of Registration. OCP will reassign these duties to OCP staff investigators and administrative support staff as appropriate. Program oversight will be assigned to OCP management staff. Attempt will be made to automate processing and enhance website to include more information for merchants.

S2	DECREASE COST: REDUCE COMMUNICATIONS	-5,000	0
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Reduction based on historic data.

S3	DECREASE COST: REDUCE PRINTING/DUPLICATIONS	-8,260	0
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Reduction based on historic data. OCP will enhance its webpage to make consumer education brochures, complaint forms, licensing applications, meeting and hearing minutes, newsletters and annual report directly accessible by residents.

S4	DECREASE COST: REDUCE MAIL	-7,500	0
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Reduction based on historic data. OCP will incorporate more electronic means of distribution.

S5	DECREASE COST: REDUCE TRAVEL	-3,500	0
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Reduction based on historic data. OCP will limit the number of site and merchant visits.

S6	DECREASE COST: REDUCE DUES/MEMBERSHIPS	-1,500	0
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OCP will attempt to utilize more online reference materials.

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Consumer Protection			
S7	DECREASE COST: REDUCE OFFICE SUPPLIES AND MISCELLANEOUS OPERATING EXPENSES Reduction based on historic data.	-12,820	0
Consumer Protection Total:		-71,610	0
Correction and Rehabilitation			
S1	DECREASE COST: LAPSE UNIFORMED AND NON-UNIFORMED POSITIONS TO REDUCE PERSONNEL COSTS The Department of Correction and Rehabilitation (DOCR) will reduce personnel cost by continuing lapsing positions (above budgeted lapse) frozen in the 1st Round FY10 Savings Plan and by not filling 11 vacant positions for the remainder of FY10 to meet assigned targeted savings. Workload will increase with the existing staff. The Department plans to manage operations such that no net increase in overtime is generated. The following eleven positions will be lapsed for the remainder of the fiscal year: -At the Montgomery County Correctional Facility (MCCF), a Correctional Dietary Officer, and a Correctional Officer; -At the Montgomery County Detention Center (MCDC), a Correctional Record Technical, and two Correctional Officers; an Intake Processing Aide, and a Warden; -At Pre-Release and Re-Entry Services (PRRS), two Correctional Specialists; -At Pre-Trial Services (PTS), an Office Services Coordinator and a Principal Administrative Aide. In addition, overtime at PRRS will be reduced. Some of the personnel cost reductions of the positions listed above are a continuation from the 1st Round FY10 Savings Plan reductions.	-650,870	0
Correction and Rehabilitation Total:		-650,870	0
County Attorney			
S1	DECREASE COST: LAPSE - ACAIII HEALTH & HUMAN SERVICES DIVISION Lapse ACA III in Health & Human Services Division. Position has been vacant for all of FY10 and will be lapsed until the end of FY10.	-130,320	0
S2	DECREASE COST: LAPSE - ACAIII ZONING, LAND USE & ECON. DEVELOPMENT DIVISION Lapse ACAIII from Zoning, Land Use & Econ. Development Division through end of FY10. Position has been vacant since 10/12/09.	-108,120	0
County Attorney Total:		-238,440	0
County Council			
S1	REDUCE: REDUCE OPERATING EXPENSE, INCLUDING PROFESSIONAL SERVICES, IMAGING, DUPLICATING AND MAIL.	-265,600	0
County Council Total:		-265,600	0
County Executive			
S1	REDUCE: REDUCE INTERNAL AUDIT CONTRACTS This \$187,680 budget reduction will delay the implementation of Montgomery County's audit program and increase the County's risk exposure in the short term.	-187,680	0
County Executive Total:		-187,680	0
Economic Development			
S1	SHIFT: ONE-STOP CAREER CENTER WHEATON LEASE TO FEDERAL WORKFORCE INVESTMENT ACT (WIA) GRANT The department will use ARRA funds to pay for the lease resulting in little to no impact on services for the remainder of FY10.	-67,000	0
S2	REDUCE: WORKFORCE The job assignments from the eliminated PAA will be absorbed by existing administrative staff. Elimination of one Resource Conservationist will result in reduced capacity for the remaining 1.0 County position as well as the reassignment of duties to the other Montgomery Soil Conservation District staff to fulfill necessary job responsibilities that include, but are not limited to, developing soil conservation and water quality plans, providing forest harvest sediment and erosion control, reviewing for forest harvest permits, and coordination and administration of two major events during the course of the year-the Envirothon	-49,550	0

Ref No.	Title	\$	Revenue
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Economic Development

and Close Encounters with Agriculture. Elimination of one Manager III position will impact DED services to the business community and will require shifting personnel and a re-evaluation of the business services that are offered by the department.

S3	REDUCE: CANCEL WEB DESIGN SERVICES RFP FOR FY10	-59,150	0
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The improvement of the DED website was a key focus of Action Item #3 within the Strategic Plan, and a Request for Proposals for web design services was expected for release in January, 2010. Without the contract, the department will be unable to:

1. Revamp the web site to provide for a more interactive experience for visitors
2. Create additional links to topics of interest, such as procurement opportunities through ARRA
3. Recode DED's web pages with keywords and meta tags to optimize our position on major Web search engines -Google, in particular.

S4	REDUCE: WHEATON INNOVATION CENTER RENT LEASE (ONE-YEAR)	-48,000	0
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Continue the current lease at a reduced rate for the remainder of FY10 due to re-negotiations with the leaseholder. DED is also discussing the possibility of continuing the lease at the reduced rate into FY11 as well.

Economic Development Total: -223,700 0

Emergency Management and Homeland Security

S1	ELIMINATE: ELIMINATE 1 VEHICLE	-2,030	0
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Staff will not be able to rely on the use of county vehicle to attend meetings and other future functions. May not be able to provide staff and or supplies to support critical functions outside the EOC during events requiring 4-wheel drive vehicles.

S2	DECREASE COST: LAPSE MANAGER III COSTS	-11,370	0
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The county is potentially losing revenue from commercial organizations using hazardous materials. The county will be unable to review emergency plans for commercial facilities in a timely manner. The county may be delayed in addressing critical issues impacting government operations during emergencies.

Emergency Management and Homeland Security Total: -13,400 0

Environmental Protection

S1	DECREASE COST: CONTRACTUAL SERVICES	-40,000	0
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Implementation of the Sustainability Report may be delayed.

S2	ELIMINATE: ABOLISH VACANT PART-TIME PROGRAM SPECIALIST II POSITION	-21,310	0
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Abolishing the part-time Program Specialist II position will have no impact. The functions performed by this position have been absorbed by existing staff.

S3	DECREASE COST: LOCAL AND NON-LOCAL TRAVEL, EDUCATION, AND TRAINING	-12,180	0
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There is no service impact due to this reduction.

S4	DECREASE COST: VARIOUS MISCELLANEOUS OPERATING EXPENSES	-14,890	0
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There is no service impact due to this reduction.

Environmental Protection Total: -88,380 0

Ethics Commission

S1	DECREASE COST: CONSULTANT SERVICES	-7,990	0
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The office is reducing consulting services.

Ethics Commission Total: -7,990 0

Finance

S1	REDUCE: TIMESHEET DATA ENTRY KEYPUNCH CONTRACT	-160,280	0
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With the successful deployment of MCtime to more Departments, the required timesheet data entry keypunch services will be reduced proportionately.

S2	DECREASE COST: MISCELLANEOUS OPERATING EXPENSES	-25,700	0
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Reduce miscellaneous operating expenses: office supplies and equipment. Impact: not replacing old office equipment may result in increased maintenance and repair costs.

35

Ref No.	Title	\$	Revenue
Finance			
	Suspend training and related travel expenses. Impact: Professional staff may not stay current with trends, opportunities and activities in their field.		
Finance Total:		-185,980	0
General Services			
S1	REDUCE: CONTRACT JANITORIAL SERVICES AT EDISON PARK CAMPUS Janitorial services will not be performed on a daily basis	-175,000	0
S2	REDUCE: CONTRACT STRUCTURAL MAINTENANCE AT EDISON PARK CAMPUS Structural repairs will be done on unsafe conditions only.	-85,000	0
S3	REDUCE: CONTRACT JANITORIAL SERVICES AT COUNTY BUILDINGS Custodial services will be performed less frequently at County buildings.	-80,000	0
S4	REDUCE: CONTRACT MASONRY SERVICES Masonry repairs will be done on unsafe conditions only.	-49,000	0
S5	REDUCE: CONTRACT ELECTRICAL MAINTENANCE SERVICES Electrical services will be performed on an as-needed basis only for essential needs.	-50,000	0
S6	REDUCE: CONTRACT ELECTRICAL MAINTENANCE AT SEVEN LOCKS CORRECTIONAL FACILITY Electrical maintenance will be done on an as-needed basis only for essential needs.	-30,000	0
S7	REDUCE: OTHER PROFESSIONAL SERVICES - FACILITIES MAINTENANCE DIVISION This will reduce Facilities' ability to assess and address issues as they arise.	-33,000	0
S8	REDUCE: CONTRACT HVAC MAINTENANCE SERVICES HVAC maintenance services will be performed on an as-needed basis only for essential needs.	-60,000	0
S9	REDUCE: CONTRACT MOVING SERVICES This will eliminate all remaining funds for moving contractors. Any agencies requiring moving services will need to pay for the service from their budgets.	-20,780	0
S10	REDUCE: TEMPORARY OFFICE STAFFING CONTRACT General Services will be unable to hire temporary clerical and similar help. This may slow services to County agencies and make the Department less efficient.	-11,790	0
S11	REDUCE: MOTOR POOL Our contribution to the vehicle replacement fund	-88,750	0
S12	REDUCE: GENERAL OFFICE SUPPLIES DGS Division of Real Estate and Management Services will eliminate all further purchases of office supplies for the remainder of FY10.	-11,000	0
S13	REDUCE: OTHER PROFESSIONAL SERVICES - DIVISION OF REAL ESTATE AND MANAGEMENT SERVICES The Division of Real Estate and Management Services will be unable to purchase any new or additional consulting services for the remainder of FY10, potentially leading to decreased efficiency.	-87,390	0
S14	REDUCE: COMPUTER SOFTWARE Reducing computer software will restrain our ability for technological improvements in general fund service areas.	-20,000	0
S15	REDUCE: BOOKS AND REFERENCE MATERIALS DGS will not be able to purchase updated IT references, Real Estate guide references, leading to decreased efficiency.	-2,540	0
S16	REDUCE: COMPUTER EQUIPMENT PURCHASE DGS will be unable to purchase any new or additional computer equipment for the remainder of FY10 potentially leading to decreased efficiency.	-15,000	0
S17	REDUCE: ADVERTISING -JOBS	-400	0

Ref No.	Title	\$	Revenue
General Services			
	Given the fiscal realities of the current year, DGS will not be advertising for any new or open positions.		
S18	REDUCE: ADVERTISING - CONTRACTS	-600	0
	In this economic climate, DGS will not be advertising for new contracts.		
General Services Total:		-820,250	0
Health and Human Services			
S1	DECREASE COST: AFRICAN AMERICAN HEALTH PROGRAM-ELIMINATE BROKER CONTRACT FOR DATA SERVICES	-16,080	0
	There is no service impact. The Department anticipates, BETAH, a communications outreach, professional services, and technical support firm, will absorb this function using grant funds.		
S2	DECREASE COST: LATINO HEALTH INITIATIVE-AMA TU VIDA FESTIVAL	-3,650	0
	There is no service impact. In the past the program has leveraged funds from other sources to support the Ama Tu vida Festival		
S3	DECREASE COST: LATINO HEALTH INITIATIVE-REDUCE FUNDING FOR GRANT DEVELOPMENT	-2,500	0
	There is no service impact.		
S4	DECREASE COST: LATINO HEALTH INITIATIVE-REDUCE OFFICE SUPPLIES EXPENSES	-2,810	-160
	There is no service impact.		
S5	DECREASE COST: ASIAN AMERICAN HEALTH INITIATIVE-MISCELLANEOUS OPERATING EXPENSES	-7,420	-430
	There is no service impact.		
S6	DECREASE COST: COMMUNITY OUTREACH-REDUCE FUNDS FOR EDUCATION AND TRAINING	-15,100	-870
	There is no service impact.		
S7	DECREASE COST: COMMUNITY ACTION AGENCY-REDUCE MISCELLANEOUS OPERATING EXPENSES	-8,000	0
	There is no service impact.		
S8	DECREASE COST: CHILD WELFARE - MEDICAL SUPPLIES	-15,000	0
	There is no service impact.		
S9	SHIFT: FLEX FUNDS FOR INSTITUTIONAL CLOTHING ALLOWANCE - NOW FULLY COVERED BY HB669	-12,670	0
	There is no service impact. These expenses are now fully covered by State HB669 maintenance funds via CHESSIE.		
S10	DECREASE COST: POST ADOPTION CONTRACT	-10,000	0
	There is no service impact. The vendor (Center for Adoption Support and Education (C.A.S.E)) is expected to come in under budget.		
S11	DECREASE COST: FRAMEWORK FOR FAMILIES CONTRACT	-10,000	0
	There is no service impact. The vendor (Family Services, Inc.) is expected to come in under budget.		
S12	SHIFT: PROTECTIVE SERVICES-WEEKEND COVERAGE CONTRACT CHARGES TO STATE HB669 ALLOCATION	-62,800	0
	There is no service impact. FY10 State HB669 dollars are available for this purpose.		
S13	SHIFT: COSTS FOR THREE POSITIONS FROM GENERAL FUND TO HB669-BASED ON FUNDING FROM THE DEPARTMENT OF HUMAN RESOURCES (DHR)	-244,000	-52,140
	DHR provided additional funding for Child Welfare Positions as part of the department's HB669 allocation. The department will shift existing general fund Child Welfare Services (CWS) positions to HB669.		
S14	DECREASE COST: LINKAGES TO LEARNING CONTRACTS	-30,000	0
	There is no service impact. This reduction is due to an error in the inflationary adjustment.		
S15	DECREASE COST: ELIMINATE FUNDING FOR VENDOR STAFF DEVELOPMENT FOR LINKAGES TO LEARNING	-10,000	0

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Health and Human Services			
	There is no service impact.		
S16	REDUCE: GEORGE B THOMAS LEARNING ACADEMY CONTRACT	-26,980	0
	This reduction will have a negligible service impact; it is approx. 0.03% of the total FY10 contract amount (\$955,464). We do not anticipate a service reduction but there may be a reduction in tutor to student ratio in one or two of their sites.		
S17	DECREASE COST: UNSPENT DOLLARS FOR DOWN-COUNTY LEVEL I OUTPATIENT SUBSTANCE ABUSE SERVICES - JUVENILE JUSTICE SERVICES	-72,000	0
	There is no service impact. As a result of an RFP, a vendor for this area was selected but no contract was executed because the vendor needed additional funds to operate a program in Silver Spring.		
S18	DECREASE COST: MISCELLANEOUS OPERATING EXPENSES IN JUVENILE JUSTICE SERVICES	-3,000	0
	There is no service impact.		
S19	DECREASE COST: REDUCE MISCELLANEOUS OPERATING DOLLARS FOR THE HIGH SCHOOL WELLNESS CENTER	-5,000	0
	There is no service impact.		
S20	REDUCE: TRAVEL AND EQUIPMENT FUNDS FOR THE STREET OUTREACH NETWORK	-9,000	0
	This reduction will impact our ability to strengthen and build staff capacity by no longer being able to attend trainings. The reduction in equipment funds will impact our programmatic services as some of our equipment utilized for SON projects is becoming outdated and requires additional upgrades and improvements; thereby reducing the quality of service delivery for youth.		
S21	DECREASE COST: CONTRACT FOR THE YOUTH OPPORTUNITY CENTER	-10,000	0
	There is no service impact. The vendor (Identity, Inc.) is expected to come in under budget.		
S22	REDUCE: OUTREACH SERVICES CONTRACT	-20,000	0
	The vendor (Centro Familia) is doing two series of Early Literacy Learning parties with our Latino parents and providers. This reduction will likely have a minor impact on training but the Learning Parties have been picked up and implemented by other community partners through out the county. Office coverage for Centro Familia and telephone technical assistance for Latino care givers and parents is also a part of this contract. This technical assistance is a duplication of services that are funded by the state.		
S23	REDUCE: TECHNICAL ASSISTANCE TRAINING CONTRACT	-23,650	0
	There is minimal service impact. The vendor for this contract is Family Services, Inc.		
S24	REDUCE: LEARNING PARTIES OPERATING DOLLARS	-10,000	0
	There is minimal service impact.		
S25	REDUCE: IN HOME AIDE SERVICES (IHAS)-SAVINGS RESULTING FROM REDUCING MAXIMUM HOURS FROM 20 TO 14 HOURS PER WEEK, PER CLIENT	-120,000	0
	The IHAS Program will reduce the maximum allowable personal care hours from 20 to 14 hours per week, per client. This will bring the average number of hour provided to clients to between 8 and 10 hours and align the program with other jurisdictions around the state that average between 6 and 8 hours per week.		
S26	DECREASE COST: GROUP HOME SUBSIDY FUNDS UNDERUTILIZED IN FY10	-30,000	0
	This reduction is based on projected FY10 spending.		
S27	REDUCE: DD SUPPLEMENT (INDIVIDUAL SUPPORT SERVICES (ISS)/FAMILY SUPPORT SERVICES (FSS) REDUCTION)	-60,000	0
	The reduction will eliminate funding for Individual Support Services (ISS)/Family Support Services (FSS) in April 2010. Of the 2,622 Montgomery County clients served by providers receiving DD supplemental funding, 221 receive ISS/FSS services. The Department believes that a reduction of funding to support ISS will not cause a reduction in services for these clients. There are twelve agencies providing ISS services: the Jewish Social Services Agency (JSSA) is the only provider whose sole service is ISS. However, given the unfavorable economic situation, the proposal to eliminate supplemental funding for ISS/FSS (DD Supplement) services will adversely affect the fewest individuals and providers.		
S28	DECREASE COST: MISCELLANEOUS OPERATING EXPENSES IN HEALTH PROMOTION AND PREVENTION	-100,000	-570
	This reduction is based on historical underspending.		

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Health and Human Services			
S29	DECREASE COST: WEST NILE VIRUS VECTOR SURVEILLANCE There is no impact on services. This reduction is based on historical underspending.	-24,000	0
S30	DECREASE COST: PROJECT DELIVER There should be no impact on services. FY10 deliveries are down. There are fewer deliveries and therefore fewer doctors are billing.	-60,000	-3,450
S31	DECREASE COST: CARE FOR KIDS CONTRACT AND OPERATING EXPENSES Reduce contractual funds and shift more Care For Kids enrollees to the School Based Health Centers and the High School Wellness center and reduce operating expenses based on historical underspending	-110,000	0
S32	DECREASE COST: MONTGOMERY CARES This reduction is due to savings (due to underutilization) found in Homeless Health contract and lapse from Contractual positions.	-183,000	0
S33	DECREASE COST: UNENCUMBERED OPERATING EXPENSES IN WOMEN'S HEALTH SERVICES This reduction will reduce administrative support.	-9,000	0
S34	DECREASE COST: REPRODUCTIVE HEALTH CONTRACTS This reduction is based on underutilization by the contractor due to eligibility changes.	-31,000	0
S35	DECREASE COST: TUITION AND TRAVEL IN PUBLIC HEALTH ADMINISTRATION There is no impact on services.	-5,000	0
S36	ELIMINATE: THE WHEATON PUBLIC INEBRIATION INITIATIVE TEAM (PIIT) PROGRAM-NEW INITIATIVE IN FY10-NEVER IMPLEMENTED This reduction eliminates the entire Wheaton Public Inebriation Initiative Team (PIIT) program. The department created two Behavioral Tech positions (PIN 16467, 16468) - these positions were never filled. This reduction also eliminates the budgets for sobering beds contract in Avery Road Treatment Center (ARTC) and other supplies for Wheaton PIIT in FY10.	-134,000	0
S37	DECREASE COST: REDUCE THE PSYCHIATRIC CONTRACT BUDGET IN FY10 Currently the department does not have a contract psychiatrist working in Child and Adolescent Mental Health Services and have not since December 31, 2008. The existing client caseloads are handled by the two merit psychiatrists (1 full time 1 part time 0.5wy).	-152,260	0
S38	DECREASE COST: PAPER AND PRINTING REDUCTIONS This savings represents the remaining amount of printing and mail reductions not taken in our round 1 Savings Plan.	-141,010	-3,650
S39	DECREASE COST: VACANCY SAVINGS The department will achieve savings by deferring and delaying hiring for vacant positions. The department will closely monitor its personnel costs to ensure that we meet our savings plan target.	-180,350	0
S40	DECREASE COST: SAVINGS FROM GUIDE AUDIT FINDINGS There is no service impact. This money is the result of an audit that showed that the county had overpaid GUIDE for FY08 and FY09 contracts.	-23,020	0
Health and Human Services Total:		-1,992,300	-61,270

Housing and Community Affairs

S1	DECREASE COST: DELAY HIRING LANDLORD TENANT INVESTIGATOR Delay in filling this position (01/01/10-06/30/10) will result in increase in workload for existing Landlord Tenant Investigators which may increase the time in resolving cases. Customer service/satisfaction may be impacted.	-74,760	0
S2	SHIFT: USE WEATHERIZATION ARRA TO FUND EXISTING POSITIONS No impact to service is expected.	-74,700	0
Housing and Community Affairs Total:		-149,460	0

Human Resources

S1	DECREASE COST: JOB ADVERTISING IN THE WASHINGTON POST Since there is a hiring freeze, there will be no service impact.	-2,780	0
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FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Human Resources			
S2	SHIFT: INCREASE PERCENTAGE OF OHR FRONT DESK COST CHARGED TO BENEFITS FROM 25% TO 50% There will be no service impact. This is a re-alignment of costs with actual utilization of front desk staff.	-10,960	0
S3	SHIFT: ALLOCATE 50% OF CRM CHARGE TO OHR GENERAL FUND TO BENEFITS There will be no service impact. This is a re-allocation of charges to reflect utilization of services.	-57,750	0
S4	SHIFT: MOVE 0.5 WORK YEAR OF POSITION IN RECORDS MANAGEMENT TO CIP/ERP FOR SIX MONTHS TO FILL VACANT ERP POSITION Move 0.5 WY from Records management team to CIP/ERP to fill in for Vacant Human Resources Specialist III for half of FY10. Workload for other team staff will increase but incumbent in position will gain ERP experience which will benefit team in the long run.	-21,340	0
Human Resources Total:		-92,830	0
Human Rights			
S1	DECREASE COST: LAPSE VACANT INVESTIGATOR III POSITION There is no impact to service	-70,470	0
Human Rights Total:		-70,470	0
Inspector General			
S1	DECREASE COST: REDUCE PERSONNEL COSTS; LWOP FOR 3+ WEEKS BY IG No foreseen service impact to County.	-9,810	0
S2	DECREASE COST: REDUCE SUBOBJECT CODE 1633, GROUP INSURANCE, BY \$4,000 No foreseen service impact to County.	-4,000	0
S3	DECREASE COST: REDUCE SUBOBJECT CODE 3149, OTHER CENTRAL DUPLICATING, BY \$500 No foreseen service impact to County.	-500	0
S4	DECREASE COST: REDUCE SUBOBJECT CODE 3200, OUTSIDE PRINTING, BY \$500 No foreseen impact on service to County.	-500	0
S5	DECREASE COST: REDUCE SUBOBJECT CODE 3549, EDUCATION & TRAINING, BY \$1,000 No foreseen impact to County service.	-1,000	0
S6	DECREASE COST: REDUCE SUBOBJECT CODE 3602, ADVERTISING, BY \$500 No foreseen impact on service to County.	-500	0
S7	DECREASE COST: REDUCE SUBOBJECT CODE 3700, PROFESSIONAL MEMBERSHIPS, BY \$500 No foreseen impact on service to County.	-500	0
S8	DECREASE COST: REDUCE SUBOBJECT CODE 3802, FURNITURE, BY \$1,000 No foreseen impact on service to County.	-1,000	0
S9	DECREASE COST: REDUCE SUBOBJECT CODE 4600, BOOKS, BY \$500 No foreseen impact on service to County.	-500	0
S10	DECREASE COST: REDUCE SUBOBJECT CODE 5050, MEETINGS, BY \$300 No foreseen impact on service to County.	-300	0
Inspector General Total:		-18,610	0
Intergovernmental Relations			
S1	REDUCE: PROFESSIONAL SERVICES - REDUCE HEALTH AND HUMAN SERVICES LEGISLATIVE ANALYST SERVICES	-25,730	0

Ref No.	Title	\$	Revenue
Intergovernmental Relations			
	Reducing this appropriation will diminish the level of effort and therefore negatively impact the quality of services currently provided by the HHS staff person assigned to advocate at the State and Federal levels on issues of importance related to the delivery of health and social services to Montgomery County residents.		
	Intergovernmental Relations Total:	-25,730	0
Legislative Oversight			
S1	REDUCE: CONTINUE LAPSE OF THE PUBLIC ADMINISTRATION INTERN POSITION OLO will continue lapsing our one vacant position (a PAI); not being able to fill this job reduces our staff by about 10%.	-26,820	0
	Legislative Oversight Total:	-26,820	0
Management and Budget			
S1	REDUCE: IT STAFF DETAILED TO ERP 50% of staff time for two OMB IT staff have been dedicated to the ERP project. While this reduces their availability for OMB support at this time, it will assure that the ERP system better meets the needs of OMB and all County departments once implemented.	-63,060	0
S2	REDUCE: BUDGET STAFF DETAILED TO DEPARTMENTS OMB has and will continue to provide support to departments that don't have resources to complete tasks related to management and budgeting because of critical vacancies. While this reduces resources dedicated to OMB, it assures that departments have the support they need to complete the budget process. A portion of staff time of two OMB analysts and one OMB manager are supporting the Regional Services Centers, the Urban Districts and the Department of Recreation.	-45,560	0
	Management and Budget Total:	-108,620	0
Merit System Protection Board			
S1	DECREASE COST: GROUP HEALTH INSURANCE. GROUP INSURANCE SAVINGS AS STAFF'S DEPENDENTS NO LONGER ELIGIBLE FOR COVERAGE. Group insurance savings as staff's dependents no longer eligible for coverage.	-3,500	0
S2	DECREASE COST: MEETINGS: MEAL/SNACKS Freezing account	-500	0
	Merit System Protection Board Total:	-4,000	0
NDA - Desktop Modernization			
S1	REDUCE: REDUCE PC ACQUISITION COSTS FOR DESKTOP COMPUTER MODERNIZATION PROGRAM The first round FY10 savings plan of 2.25% required the DCM program to reduce acquisitions and replacement of PC's by 149 units, down to a projected level of 1,611 PC's. The 2nd round FY10 savings plan of 12.9% will require DCM to reduce acquisitions and replacements by an additional 853 units, down to a projected level of 758 total units to be replaced in FY10.	-882,000	0
	NDA - Desktop Modernization Total:	-882,000	0
NDA - Housing Opportunities Commission			
S1	DECREASE COST: SALARY AND BENEFIT LAPSE In order to minimize a negative impact on our clients and to meet the County's deadline, HOC proposes that salary and benefit lapse be identified as the source for the \$61,060 savings.	-61,060	0
	NDA - Housing Opportunities Commission Total:	-61,060	0
Police			
S1	DECREASE COST: REDUCE FEES PAID TO SAFE SPEED CONTRACTOR Per contract, the County pays a \$16.25 fee to the Safe Speed vendor for each \$40.00 citation that is paid by speed violators. Based on the latest projections from the MCP Automated Traffic Enforcement Unit (ATEU), the number of citations paid for FY10 will be approximately 370,000, which is substantially less than the amount originally projected. This reduction is attributable to changes in State law effective October 1, 2009, which directly affects the Safe Speed Program, as well as changes in driver behavior to reduce traffic speeds. Based on this projection, the MCP can save \$4,671,740 as the payments to the Safe Speed vendor will be reduced due to 287,492 less paid violations projected for FY10.	-4,671,740	0

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Police			
S2	DECREASE COST: DELAY OF THE JANUARY 2010 POLICE OFFICER CANDIDATES CLASS TO APRIL 2010	-618,000	0
S3	DECREASE COST: MOTOR POOL CHARGEBACK Savings in the Motor Pool Chargeback reflects projected reductions in maintenance and fuel cost.	-1,568,000	0
Police Total:		-6,857,740	0
Public Information			
S1	ELIMINATE: PEDESTRIAN SAFETY FUNDS All remaining pedestrian safety funds are eliminated, which halts plans to produce a Spanish-language version of the "Drive Safe" video, as well as plans to do outreach for the "Parking Lots Are Danger Zones" campaign.	-14,130	0
S2	SHIFT: VISUAL INFORMATION SPECIALIST (GRAPHIC DESIGNER/PRODUCTION SETUP) POSITION TO THE CABLE FUND. With this position spending more time on cable productions and issues, the Office of Public Information will have to find new ways to manage its substantial workload.	-21,510	0
Public Information Total:		-35,640	0
Public Libraries			
S1	REDUCE: LIBRARY MATERIALS The reduction itself is 12.7% from the original FY10 budget. Collectively the total reduction to the library materials budget since July 1st would be \$2.05m, or 37.2%, leaving an effective base budget of \$3.46 million for FY10. All materials purchasing areas will be affected. Very substantial reductions or eliminations will also be made in magazine/newspapers, music, print reference materials, and databases. Cessation of certain State of Maryland database products will lessen the materials available via Interlibrary Loan.	-698,450	0
S2	REDUCE: SUBSTITUTE STAFFING Substitute staffing (cut 15% for FY10) will be further reduced by 20% from the FY10 base budget. Merit branch staffing has been reduced already by 11% from FY09 levels, with no decrease in service hours, and increasing use (8% so far in FY10) by customers. The inability to book substitute staff to cover for merit staff who go on annual or sick leave will reduce information services. This magnitude of reduction will force the department to sporadically close information desks down due to lack of staffing and an inability to cover the resulting gap. There will be an increased risk, especially in severe weather conditions, that branches may have to be closed or closed early at unexpected intervals due to critical staffing shortages.	-112,940	0
S3	REDUCE: SUNDAY SERVICE PROFESSIONAL INFORMATION STAFF AT ALL EIGHT LOCATIONS TO CIRCULATION STAFF ONLY AND MAINTAIN TELEPHONE ASK-A-LIBRARIAN LOCATED AT ROCKVILLE - NO HOURS REDUCTION Staffing will be reduced on Sundays, no information services will be provided, except for the Ask-a-Librarian Service. Represents a 25% reduction to Sunday staffing costs in this FY.	-100,000	0
S4	REDUCE: LIBRARY MATERIALS PROCESSING Less library materials being purchased. Abolish 1 of 4 positions assigned to process library materials (e.g. prepare them for use in the library system). (Libr. Tech. FT)	-14,500	0
S5	REDUCE: HUMAN RESOURCES SUPPORT Reduction/practical elimination of recruiting, and conversion to MCTime reduce workload in this area until hiring freeze is lifted. Other administrative functions of this position will be redistributed to central administration staff. (PAA FT).	-7,270	0
S6	REDUCE: LIBRARY MATERIALS CATALOGING Less library materials being purchased. Abolish 1 of 3 positions assigned to catalog library materials. (Library Assoc. II FT).	-27,000	0
S7	REDUCE: CENTRAL ADMIN SUPPORT Central staff will be re-assigned to cover reception desk and administration phone lines. Some reduction of Central Administration's capacity to provide internal and external customer service. (AA PT).	-4,720	0
S8	REDUCE: FURNISHINGS AND MEETING ROOMS This reduction to an already small budget in comparison to the number of branches supported will result in a decrease in seating and other furniture for customers. Pieces of furniture in the library system are regularly worn beyond safe, sanitary, or	-30,000	0

Ref No.	Title	\$	Revenue
Public Libraries			
	practical use without complete replacement or refurbishment.		
S9	REDUCE: IT REPLACEMENT EQUIPMENT MCPL uses printers, bar code scanners, computer mice and keyboards that are regularly worn out with hard use. The proposed reduction could result in slower service as service points are down for lack of working equipment. Some funds will be left to deal with those issues that would most reduce service effectiveness.	-15,000	0
S10	REDUCE: LIBRARY MATERIALS DELIVERY-RECEIVING Less library materials being purchased. Abolish 1 of 2 positions assigned to intake library materials. (Supply Tech. 1 FT).	-17,060	0
S11	REDUCE: MATERIALS PAYMENTS AND RECEPTION Less library materials being purchased. Abolish 1 of 2 positions assigned to pay library materials invoices. Transfer some payment to Business Office staff, redistribute other payment issues and other portfolio assignments between Business Office unit and Collection Management administration. Assume an imminent, non-RIF related retirement of one PAA FT.	-30,800	0
S12	DECREASE COST: TRAINING Leaves only enough funding to train staff on Integrated Library System upgrade, May 2009.	-10,000	0
S13	DECREASE COST: DRIVER UNIFORM & EQUIPMENT Reduce provision (in this year) of clothing, boots, gloves, and other equipment required by the bargaining agreement or needed for practical operation of the department's four trucks.	-1,200	0
S14	DECREASE COST: MILEAGE REIMBURSEMENT, NON LOCAL TRAVEL & BOARD MEETINGS MCPL has employed virtual meeting technologies and directed workgroups to decrease the number of meetings conducted. Changes in department processes have also reduced the frequency of certain meetings.	-8,780	0
S15	REDUCE: ADVERTISING (JOBS) Reduce recruitment of new staff	-1,500	0
Public Libraries Total:		-1,079,220	0

Regional Services Centers

S1	DECREASE COST: LAPSE BETHESDA-CHEVY CHASE REGIONAL SERVICES CENTER, ASSISTANT DIRECTOR, MANAGER III A delay in hiring the Assistant Director position will pose significant challenges to the oversight and operations of the Bethesda-Chevy Chase Regional Services Center (B-CC RSC) and may create lapses in services and in meeting administrative requirements. In its absence, the B-CC RSC is utilizing the Assistant Director of the UpCounty Regional Services Center for support.	-22,340	0
S2	DECREASE COST: LAPSE BETHESDA-CHEVY CHASE REGIONAL SERVICES CENTER, PUBLIC ADMINISTRATIVE INTERN A 4.5 month lapse on the Public Administration Intern Position will have minimal impacts, beyond existing office coverage and workload issues. This position has recently been approved for hiring. The timeframe lapsed is within the anticipated selection timeframe.	-18,230	0
S3	DECREASE COST: LAPSE UPCOUNTY REGIONAL SERVICES CENTER, PROGRAM SPECIALIST II A lapse of 5 months will eliminate the ability to provide new programs for the Upcounty community (i.e. Internet-based community forums) and support the planned transition of Clarksburg activities from the current Ombudsman whose position will not be funded after December 31. The lapse will also result in a significant reduction in current activities that introduce and publicize UpCounty Regional Services Center services (i.e. issue-related focus groups, business community forums, positive youth development strategies, senior village project, etc.).	-11,930	0
S4	DECREASE COST: LAPSE EAST COUNTY REGIONAL SERVICES CENTER, PROGRAM SPECIALIST II Lapsing the salary of the vacant part time Program Specialist II position will result in the elimination of new programs and a significant reduction in current programs such as ESOL, Jobs skills training and community focus groups. The absence of this funding will also considerably reduce the level of community outreach activities the Center is able to conduct in FY10.	-20,130	0
S5	REDUCE: EMERGING COMMUNITIES Each center has \$25,000 for emerging communities. This will leave a balance of approximately \$15,000 per center to assist emerging communities in FY10.	-48,780	0

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Regional Services Centers Total:		-121,410	0
Sheriff			
S1	REDUCE: INCREASE CIVILIAN LASPE 3 Civilian Staff will kept vacant to meet round 2 of the savings plan	-43,050	0
S2	ELIMINATE: ROOKIE CLASS, 3 CANDIDATES Suspend hiring of 3 Sheriff Candidates for the spring Academy class.	-108,530	0
S3	DECREASE COST: ADJUST SHIFTS TO ELIMINATE 4-12 HOSPITAL GUARD OT ASSIGNMENT Adjust deputy staffing on 4-12 shift to eliminate an overtime shift for Hospital Guard duty. Increase in prisoner hospitalizations is resulting in one prisoner being in the hospital approximately 75% of the time on the 4-12 PM shift. In previous years, hospital guard was less than 50% of the time, so it was economically better to schedule overtime to cover the assignments, rather than dedicate staff to a post for this assignment. With a 75% predictability of someone being in the hospital, it makes more sense to cover this assignment with scheduled staff. Savings are for one 8 hour shift of overtime, 5 days a week.	-53,710	0
Sheriff Total:		-205,290	0
State's Attorney			
S1	DECREASE COST: LAPSE ONE OFFICE SERVICES COORDINATOR POSITION By lapsing one full time Office Services Coordinator position, the workload for this position will be absorbed by other OSCs in the office. There is no service impact associated with this reduction. The employee currently in this position has applied for a disability retirement and is awaiting the decision of the County to determine if it is service or non-service connected. This position will not be filled for the remainder of FY10, but will be filled for FY11.	-35,010	0
S2	DECREASE COST: LAPSE ONE SPECIAL INVESTIGATOR POSITION By lapsing one Special Investigator position, the workload will be redistributed among remaining staff. This will require existing staff to adjust priorities to ensure all current cases are handled appropriately. The employee currently in this position is being moved to an administrative position within the office. There is no service impact.	-57,380	0
S3	DECREASE COST: REDUCTION OF MISCELLANEOUS OPERATING EXPENSES There will be a reduction of operating expenses in the following sub-object codes: 2026-Legal/Attorney Services 3149-Other Central Dup Svcs-Printing 3150-Other Central Dup-Postage-Bulk 3522-Professional/Licensure Training 6999-Other Misc Operating Expenses The total reduction in operating expenses for FY10 is 25,150. There will be no service impact as a result of these reductions.	-25,150	0
S4	DECREASE COST: RETURN TWO ADMINISTRATIVE VEHICLES TO FLEET MANAGEMENT The return of two administrative vehicles currently assigned to the Special Prosecutions Unit will have no service impact. If a meeting outside the office is required, investigators will use their personal vehicles to attend. The two vehicles being turned in are stock numbers 021640 and 041645. The Division of Fleet Management provided a cost savings estimate for FY10 and FY11.	-3,340	0
State's Attorney Total:		-120,880	0
Technology Services			
S1	REDUCE: REDUCE COST FOR COUNTY-WIDE SPRING 2010 COLOR ORTHO-IMAGERY ACQUISITION DTS will pursue a partial, rather than County-wide, acquisition of the Spring 2010 color ortho-imagery. These color images are used by several County operating departments, including Public Safety departments such as MCPD, MCFRS, and OEMHS; judicial offices such as the State Attorney's Office; Permitting Services, Board of Elections, General Services, Real Estate and Site Selection, Building Design and Construction, Transportation, Recreation, Regional Services Centers, Environmental Protection, Solid Waste Services, Siting of Radio Towers, Highway Services, Transit Services, and Community Use of Public Facilities, etc. In addition, other County agencies (Park and Planning, MCPS, Montgomery College, WSSC, and the Cities) are dependent on these up-to-date ortho-images for carrying out agency functions. Users of the enterprise GIS ortho-images, including Public Safety first-responders and other non-Public Safety departmental users, will not have access to the most up-to-date aerial images of the County. As a result, users may not be equipped with timely and accurate information that is	-53,000	0

Ref No.	Title	\$	Revenue
Technology Services			
	critical in both emergency and non-emergency situations.		
S2	REDUCE: ELIMINATION OF ONE (1) COMMUNICATIONS SERVICE TECHNICIAN (GRADE 20) - ETSD	-32,970	0
	The Enterprise Telecommunications Services Division will continue to have the expertise and operational knowledge to manage the Radio Communications Services (RCS) obligations and functions, however, at a significantly reduced level of support. To compensate for the proposed position decrease, existing staff will have to assume increased duties.		
S3	REDUCE: ELIMINATION OF ONE (1) ADMINISTRATIVE SPECIALIST (GRADE 23) - ETSD	-30,680	0
	The Enterprise Telecommunication Services Division will continue to have the expertise and operational knowledge to manage the contractual and budgetary process. DTS will apply the established County best practices to contractual operations, and believes it can manage the increased risk. To compensate for the proposed position decrease, existing managerial staff will assume the duties of contractual and budgetary management. This will enable the workload to be managed in an effective and timely manner.		
S4	REDUCE: REDUCTION IN VOICE MAIL REPLACEMENT	-50,720	0
	There are several sites that will not be connected to the new voice mail system during the first phase of the upgrade process, and support of these systems will still be required. Additionally, there are several scripts that reside on the OCTEL platform that is associated with various County call centers. These call centers will be migrated into the County-wide 311 center. The scripts will need support until they are transposed to the new voice mail system.		
	In an effort to mitigate the precarious state of the OCTEL platform, DTS will advise 311 Contact Center management on developing a strategy to accelerate the phase process for transposing existing contact center scripts. The risk of not having these funds will impair our ability to support the old OCTEL voice mail system, which will be de-commissioned on a phased approach until such time that these sites are ready to be connected to the new platform, support for those system will still be required. As a result, unplanned outages may occur and may take longer to restore services.		
S5	REDUCE: REDUCE IT EQUIPMENT REPLACEMENT	-58,280	0
	Reduce the number of IT equipment replaced. Reduction of IT equipment replacements will increase the likelihood of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.		
S6	DECREASE COST: DECREASE KRONOS SOFTWARE MAINTENANCE	-210,000	0
	Additional Kronos licenses purchase was delayed until FY10; therefore, maintenance is not due until FY11.		
S7	REDUCE: REDUCE PUBLIC SAFETY MOBILE REPLACEMENTS	-200,000	0
	Reduce the number of mobiles replaced by 50. Reduction of mobile replacements will increase the likelihood of system failures and extended outages. Increased failures will increase the time first-responder needs to fall back to voice communications only and increase time spent obtaining replacement units.		
S8	REDUCE: REDUCE SERVER REPLACEMENTS	-60,000	0
	Reduce the number of servers replaced. Reduction of server replacements will increase the likelihood of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.		
S9	REDUCE: REDUCE APPLICATION CONFIGURATION SUPPORT FOR THE IJIS PROGRAM	-37,330	0
	As part of the IJIS Program, resources were identified to provide application configuration support to the various IJIS COTS solutions to fit the applications to the business processes as necessary. For the initial phases of the SAO and CRIMS projects, the majority of the configuration changes have been handled by the COTS vendor or as development work by the IJIS team. As a result, less application configuration work has been identified by the IJIS team and those resources have been utilized to focus on the increased interface work. The reduction of the Application Configuration Support for FY10 will have minimal service impact, but the need will increase in Phase 2 and beyond for the SAO and CRIMS projects schedule for FY11.		
S10	DECREASE COST: BACKUP TAPE RETENTION	-16,500	0
	Currently, backup tapes are created nightly and kept for 4 weeks; and one set of weekend tapes per month are kept for one year. Reducing the retention time of nightly tapes to 3 weeks will reduce the number of tapes needed/replaced by almost 25%. Longer term backups will still be available from monthly tapes. The reduction in backup tape retention reduces how far back in time a backup from a specific day could be restored. The number of requests for tape restores beyond 3 weeks for a specific day has historically been very low, therefore the risk is deemed to be manageable.		
S11	DECREASE COST: DECREASE NUMBER OF FAX LINES FOR DTS FROM 9 TO 1	-1,500	0

Ref No.	Title	\$	Revenue
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Technology Services

DTS has implemented electronic fax (eFAX) in mid year 2009, thereby reducing the need for fax lines.

To support County Executive's Green and Paper Reduction Initiatives, DTS utilized the eFAX gateway to implement the paperless eFAX. As a result of the implementation of eFAX, DTS is able to reduce the needs for printed inbound/outbound faxes and reduce the annual telecommunications chargeback by \$1,500 contributed to the FY10 mid-year savings.

S12	DECREASE COST: PAPER AND TONER PURCHASE REDUCTION	-3,590	0
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In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper / printing / mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S13	DECREASE COST: PAPER REDUCTION: PRINTING COST	-12,940	0
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In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper/printing/mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S14	DECREASE COST: PAPER REDUCTION: MAIL	-9,320	0
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In the memo dated October 12, 2009, the CAO implemented paper and printing cost reduction across County Government operations.

DTS developed a reduction plan to reduce the paper/printing/mail expenditures by 15 percent in FY10 and FY11. DTS believes that this reduction plan is achievable and will monitor the savings measures to ensure reduction targets are achieved while delivering IT customer services with no operational or service impact.

S15	DECREASE COST: DATA SECURITY TEAM HARDWARE UPGRADES	-27,000	0
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Due to moving some Security Team services to vendor-hosted solutions (SaaS/Cloud architecture), there is a decreased cost of County-owned hardware maintenance. This \$27,000 reduction in hardware maintenance reflects the reduced number of hardware servers that need to be maintained.

S16	DECREASE COST: TRAINING	-100,000	0
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DTS will reduce its training funds during FY10 by \$100,000. This funding is used primarily to keep staff current on changes in technology and emerging trends, updating and maintaining workforce' knowledgebase, and making better use of the County's technological assets.

S17	DECREASE COST: ENTERPRISE CONTRACTOR SUPPORT	-30,000	0
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Reduce the amount of contractor support to supplement County staff. Reduction of contractor support reduces the amount of preventive maintenance and monitoring that can be performed. This will increase the risk of system failures and extended outages. Increased failures or extended outages can adversely affect business operations across departments. DTS will continue to apply best practices to system operations to minimize the increased risk.

Technology Services Total:		-933,830	0
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Transportation

S1	DECREASE COST: PRINTING & POSTAGE	-8,060	0
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Savings will be met without any reduction in service through: use of two sided copying whenever possible, use of electronic records rather than paper records, and the conversion of parking meter inspection and repair reports from paper to shared on-line electronic files.

S2	DECREASE COST: REDUCTION IN TRAINING, MEMBERSHIPS, ETC.	-17,870	0
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Training and professional membership and dues are important elements in the Division of Transportation Engineering and this cut will limit professional development of staff.

S3	DECREASE COST: REDUCTION IN PARKING TICKET PROCESSING CONTRACT	-21,200	0
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Funds pay for the database management and collection of parking tickets issued by the Department of Transportation (DOT) parking enforcement officers in residential parking permit areas and for all County Police issued parking tickets. Based on current contract costs and the volume of tickets issued, DOT believes it will be able support the projected reduction in costs

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Transportation			
	without any reduction in the budgeted revenue based on this reduction.		
S4	DECREASE COST: REDUCTION IN MATERIALS INSPECTION & TESTING The level of necessary testing has decreased this year due to the decrease in the development taking place in the county.	-20,000	0
S5	DECREASE COST: ADDITIONAL LAPSE IN HIGHWAY MAINTENANCE The Division has a Lapse Plan to absorb the budgeted lapse. The impact of not filling these positions is that Highway crews will be short of the staff needed to perform some infrastructure repair.	-66,570	0
S6	DECREASE COST: ADDITIONAL LAPSE IN TRAFFIC ENGINEERING The Division has a Lapse Plan to absorb the budgeted lapse, no major impact is anticipated.	-50,000	0
S7	REDUCE: REDUCTION IN THE LEVEL OF SHOULDER MAINTENANCE This action will reduce the available funds for materials and supplies to perform routine and preventative repairs of roadway shoulders. This will result in increased costs in the long term if the transportation infrastructure requires replacement or refurbishment in the future.	-26,280	0
S8	REDUCE: REDUCTION IN BIKEWAY MAINTENANCE This eliminates the remainder of the budgeted bikeway maintenance for FY10. All off-road bikeways will not receive any maintenance for the remainder of the fiscal year. However, on-pavement bikeways will continue to be maintained as part of routine pavement maintenance, including sweeping and pavement repairs.	-45,000	0
S9	ELIMINATE: RAISED PAVEMENT MARKERS WILL NOT BE INSTALLED This action eliminates funding for the implementation of Raised Pavement Markers (RPMs) for FY 10. At the fully funded \$100,000 budget level, RPM's would have been installed on approximately 20 miles of roadways.	-100,000	0
S10	REDUCE: REDUCED INSPECTION OF SHORT SPAN BRIDGES Inspection of four short span bridges will be delayed as a result of this cut. The real impact will be that these four bridges will be inspected in FY 11 but other bridges scheduled for inspection in FY 11 will be pushed to FY 12.	-10,000	0
S11	REDUCE: DELAY IN TREE REMOVALS Approximately 200 trees that need to be removed will be delayed. Only trees creating an immediate danger will be removed.	-200,000	0
S12	REDUCE: REDUCTION IN THE LEVEL OF STORM DRAIN MAINTENANCE A purchase order in the amount of \$60,000 will be liquidated. This action will reduce the division's ability to maintain the storm drainage system and could result in more costly repairs over time.	-60,000	0
S13	REDUCE: REDUCED TRAFFIC SIGN AND MARKING MATERIALS This action would reduce the funds available for materials and supplies for the roadway marking, signing and traffic signal maintenance programs by approximately 10%. The impact will be primarily aesthetic as faded crosswalks, bent No Parking signs, etc, will be not be replaced. Missing signal pole caps will not be replaced resulting in potential water damage over time. Funds still remain to replace critical items such as knockdowns.	-100,000	0
S14	REDUCE: REDUCTION IN RESURFACING/PATCHING EFFORT Purchase orders for resurfacing in the amount of \$437,060 for work scheduled in the spring will be liquidated. Approximately 4 lane miles of planned roadway repairs will not be accomplished. Delaying the resurfacing and patching of these roadways will cause further long term structural failure to the aging roadway infrastructure requiring more costly rehabilitation/reconstruction efforts in the future.	-437,060	0
S15	REDUCE: DELAY CONVERSION OF PEDESTRIAN SIGNAL TIMING DEVICES TO NEW STANDARD This action will reduce the number of pedestrian signal timings that can be performed during FY 10 thereby deferring the implementation of the program. The reduction reflects a 22% cut in the total funding of this item.	-50,000	0
S16	ELIMINATE: ELIMINATION OF PEDESTRIAN SAFETY EDUCATION EFFORTS The Pedestrian Safety Initiative relies on the three E's to reduce the number of pedestrian collisions in the County: Engineering, Enforcement, and Education. The FY 10 pedestrian safety budget increased spending for education to \$150,000. This education effort was intended to change both motorist and pedestrian behavior leading to a reduction in the number of pedestrian collisions. It was programmed to be spent on: \$100,000 Contract: Firm specializing in educational outreach and behavior modification techniques; \$50,000 Contract Employee: Employee based in DOT would manage above contract and implement other education activities. Failure to implement a comprehensive and sustained education program would lessen the impact of the other engineering and enforcement investments the County is making to improve pedestrian safety in the county.	-150,000	0
Transportation Total:		-1,362,040	0

Ref No.	Title	\$	Revenue
General Fund Total:		-17,042,560	61,270

Fire**Fire and Rescue Service**

S1	DECREASE COST: LAPSE SENIOR CITIZEN FIRE SAFETY TASK FORCE POSITION This is a new position that has not been filled, so lapsing it should have no impact. MCFRS had intended to use this position to launch a senior citizen fire safety program and implement recommendations of the senior citizen fire safety task force. Recent fire fatality figures for the county show that seniors are at greater risk than other age groups.	-69,460	0
S2	DECREASE COST: LAPSE FIVE NON-UNIFORM FIRE CODE INSPECTOR POSITIONS Lapsing these positions will slow the department's efforts in fire safety inspection. MCFRS does not anticipate a dropoff in revenue because of a substantial increase in the number of permits being renewed. Renewal of these permits is an administrative function that doesn't involve the fire code inspectors.	-293,490	0
S3	DECREASE COST: OPEN STATION 34 ON JUNE 1, 2010 This should not have an impact as it appears that the station may not be ready to be staffed prior to June 1st.	-404,500	0
S4	REDUCE: LAPSE FIVE UNIFORM POSITIONS IN FIRE CODE ENFORCEMENT Lapsing these positions will slow the department's efforts in fire safety inspection. MCFRS does not anticipate a dropoff in revenue because of a substantial increase in the number of permits being renewed. Renewal of these permits is an administrative function that doesn't involve the fire code inspectors.	-102,000	0
S5	DECREASE COST: DELAY SPRING RECRUIT CLASS This reduction will not impact service in FY10.	-1,370,000	0
S6	REDUCE: ABOLISH LIEUTENANT POSITION IN FIRE CODE ENFORCEMENT Duties will be absorbed by existing staff.	-60,830	0
Fire Total:		-2,300,280	0

Mass Transit**DOT-Transit Services**

S1	DECREASE COST: GET IN OPERATING COSTS The current participation rate is 89 county employees (as of January 2010) each employee receives \$35.00 a month to use transit as a commuting alternative. This reduction is for the fare expense not needed for the current level of participation. Participation has been stable during the past few years. Transit does not anticipate any additional transit applicants this year.	-68,000	0
S2	REDUCE: REDUCTIONS TO PARK AND RIDE LOT CLEANING Reduce \$10,590 - Reduction of mulching and weeding of flower beds. Reduction of tree pruning, delay crack/seal of lots at park and ride lots. \$10,000 from MES contract - reduction of trash collection at bus stops, from 3 times every two weeks to 2 times to every two weeks.	-20,590	0
S3	ELIMINATE: SUSPEND FRIENDSHIP HEIGHTS SUPER FARE SHARE Suspend all expenditures in the Friendship Heights Super Fare Share program. The county will not subsidize employers that provide a subsidy to employees using transit to get to and from work. Currently 42 employers with about 2,600 employees are enrolled, and over 500 employees receive transit benefits under this program. Unless these employers increase their financial commitment, suspension of the program will result in a reduction in the transit benefits provided to employees, and a potential increase in the number of employees driving to work vs. using transit. Suspension of this program also will impact the TMD's ability to persuade additional Friendship Heights employers to provide transit benefits or to participate in other alternative mode programs with the County.	-36,000	0
S4	ELIMINATE: SUSPEND NORTH BETHESDA SUPER FARE SHARE Currently 39 employers with over 7,000 employees are enrolled, and over 900 employees receive transit benefits under this program. Unless these employers increase their financial commitment, suspension of the program will result in a reduction in the transit benefits provided to employees, and a potential increase in the number of employees driving to work vs. using transit. Suspension of this program also will impact the TMD's ability to persuade other employers to provide transit benefits or to participate in other alternative mode programs with the County. Parking revenues in North Bethesda fund the Super	-80,000	0



Ref No.	Title	\$	Revenue
DOT-Transit Services			
	FareShare program for this area.		
S5	DECREASE COST: TRANSPORTATION ACTION PARTNERSHIP GRANT AND BETHESDA URBAN PARTNERSHIP	-495,000	0
	Transportation Action Partnership (TAP)- FY10 funding for TAP included just over \$200,000 (\$213,968) in funding carried over from the FY09 grant. The impact of this reduction will be that TAP will need to provide programs and services within the FY10 appropriation less \$245,000. Impact on functions should be minimal. However, some additional functions and expenses will be absorbed by Commuter Services Section as needed.		
	Bethesda Urban Partnership (BUP)- current contract for BUP is to provide commuter services in the Bethesda area. This reduction will mean that some functions performed by BUP will be assumed by CSS as needed.		
S6	REDUCE: CALL AND RIDE PROGRAM TO 1 BOOK A MONTH	-833,330	-85,420
	Reduce number of vouchers available to participants in the program by half which equates to \$60 a month per person.		
S10	REDUCE: RIDE ON BUS SERVICE	-1,200,000	-130,000
	There are 82,864 platform hours of service proposed for cuts. This represents 7.5% of the Ride On total. This equates to 1 million trips annually.		
	FY10 service cuts are slated for implementation on March 28, 2010.		
	This reduction is based on an aggressive service implementation timeline.		
	Any modifications to the service plan after January 4, 2010 will result in implementation delay due to creation of bus operator work assignments (necessary to achieve savings), federal public hearing requirements and labor rules regarding pick procedures		
	\$4.3 million in net savings is realized in FY11 and \$1.1 million in net savings is realized in FY10.		
	52 bus operator positions would be abolished		
	27 separate routes impacted		
	9 weekday routes would be eliminated		
	15 weekend services would be eliminated		
	4 route restructurings		
	Trips reduced on 10 routes		
	Services selected are generally under performing services (most exceed Ride On minimum performance standards)		
Mass Transit Total:		-2,732,920	-215,420

Recreation**Recreation**

S1	REDUCE: CENTER FOR DIVERSITY, MANAGEMENT SERVICES: ADDITIONAL LAPSE	-78,770	0
	The recently vacated MIII position in Management Services will be kept vacant until April 1. The detail of an OMB staff member will be continued at one day per week after January 15th. The costs of that detail have been netted from the lapse amount. In addition, the recently vacated Program Manager I at the Gilchrist Center will be kept vacant until April 1. This will have an impact on our ability to program classes and events.		
S2	DECREASE COST: FINANCIAL AID ADJUSTMENT	0	300,000
	The department has historically decreased fee revenue estimates in order to provide financial assistance to those in need. Residents apply to the department for assistance, providing documentation that they are in federal, state, or county assistance programs. Applications are approved up to the amount of the revenue reduction. Historically, no more than 65% of the authorized assistance has been used. The revenue budget has been increased by \$300,000 to reflect actual usage of the amount authorized.		
S3	SHIFT: CIP CHARGES	-54,910	0

Ref No.	Title	\$	Revenue
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Recreation

The Department manages a significant number of CIP project efforts including Community Recreation Centers, Aquatic Centers, Pools, and major renovation/replacement of facilities. Approximately one half of one eligible employee's time is dedicated to these functions exclusively. The amount shown represents the estimated hours (1040) of this dedicated work to be charged to the appropriate individual projects. It is estimated that the impact to any one individual project will not affect planning, design, construction, or equipping the various facilities.

S4	REDUCE: SEASONAL STAFF	-66,620	0
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Reduced staffing at various events will make it difficult for the department to adjust to changing circumstances.

S5	REDUCE: PLANNED LIFECYCLE ASSET REPLACEMENT (PLAR)	-250,000	0
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Less maintenance will be performed and equipment lives will be extended on such items like tables, chairs, basketball rims, volleyball standards that need replacement on a periodic basis.

S6	ELIMINATE: SENECA VALLEY SPORTS ACADEMY	-96,950	0
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The impact of not having this program is that approximately 80 high school youth would not have this activity to attend after school.

Participants may derive personal enjoyment and satisfaction from these activities which encourage creative expression, skill development, and cultural awareness. Recreation staff provides positive role models and promotes group involvement, self direction, and fun. The recreation activities are offered as an incentive for teens to study and attend the academic support programs.

By eliminating this program, teens would have access to academic support provided by the school two days per week; the recreational activities would be eliminated, thereby eliminating an incentive to attend the academic support sessions. Teens would not have the safe, supervised, planned activities to attend after school.

S7	DECREASE COST: SUPPORT TO THE MARYLAND SENIOR OLYMPICS	-48,080	0
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This reduction (\$48,080 of \$50,000) eliminates the Department's materials support. There is some private support, but it is unlikely to be able to cover this decrease. As this is a non-qualifying year there are fewer participants and somewhat lesser resources will be needed, but this will still have some impact. Recreation will continue to supply approximately \$15,000 of (un-budgeted) staff support to the event. Private support for the Maryland Senior Olympics is approximately \$12,000.

Recreation Total: -595,330 300,000

Urban District - Bethesda**Urban Districts**

S1	DECREASE COST: OTHER PROFESSIONAL SERVICES	-10,000	0
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A reduction of \$10,000 from Other Professional Services (2598) eliminates the ability of the Regional Services Center to fund financial and management audits of the activities of the Bethesda Urban Partnership under the terms of the annual agreement. These funds were used in FY09 to fund a Department of Finance review of the Optional Method billing process. In FY10, planned expenditures included an assessment of replacement vehicles for the Bethesda Circulator.

S2	DECREASE COST: MISCELLANEOUS OPERATING EXPENDITURES	-4,600	0
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Reduces the ability of the Bethesda Urban District to fund operating expenses, special programs, and projects. Anticipated uses of this funding in FY10 included improved participation in Greater BCC Chamber of Commerce events, improved signage for the RSC, Positive Youth Development activities, and a joint project with Bethesda Green to conduct outreach to small businesses.

S3	DECREASE COST: STREETScape MAINTENANCE	-2,000	0
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A reduction in Streetscape Maintenance would result in longer delays in repairing and replacement of streetlights in the Bethesda Urban District. Timely streetlight replacement has been a top priority of the local business and residential communities.

S4	DECREASE COST: BETHESDA URBAN PARTNERSHIP CONTRACT	-84,810	0
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A reduction in the Bethesda Urban District contract would result in the elimination of planned promotional events and maintenance activities. Such a reduction may not be possible given the terms of the annual agreement with the Bethesda Urban Partnership (BUP), which authorizes the annual payment to BUP for their activities. A mutual agreement with BUP would need to be reached to amend the agreement.

Urban District - Bethesda Total: -101,410 0

Urban District - Silver Spring

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Tax Supported

Ref No.	Title	\$	Revenue
Urban Districts			
S1	DECREASE COST: PROMOTIONS This cut will impact the graphic design of the following marketing items: Silver Spring Swings Summer Concert Series brochure, poster, and newspaper ad. General marketing piece for the Central Business District. Marketing materials associated with the Civic Building at Veterans Plaza, including rentals and their potential income	-9,000	0
S2	DECREASE COST: TREE MAINTENANCE Replace fewer trees.	-5,800	0
S3	DECREASE COST: UNIFORMS Fewer new uniforms will be ordered.	-6,900	0
S4	DECREASE COST: LAPSE PUBLIC SERVICE WORKER II Adjustments will be made to the service levels to accomodate.	-41,500	0
S5	DECREASE COST: MISCELLANEOUS OPERATING EXPENDITURES Fewer padlocks and duplicate keys will be purchased; fewer plaques and awards; limit equipment operations	-5,800	0
S6	DECREASE COST: SUPPLIES AND MATERIALS Fewer supplies and materials will be ordered.	-8,760	0
S7	DECREASE COST: TOOLS Fewer tools will be purchased. May result in delay of repair/maintenance for some pieces of equipment.	-7,000	0
S8	DECREASE COST: FLOWERS Fewer flowers will be planted in the spring.	-2,000	0
Urban District - Silver Spring Total:		-86,760	0

Urban District - Wheaton**Urban Districts**

S1	DECREASE COST: PARKING PERMITS Savings to be realized by utilizing free parking at the Westfield Wheaton parking garage	-7,200	0
S2	DECREASE COST: SPECIAL COUNTY FUNCTIONS, MEETINGS Will reduce meeting refreshments	-500	0
S3	DECREASE COST: BOARDS, COMMISSIONS, MEETINGS Wheaton Urban District Advisory Committee handbook was prepared this year and placed on CD's for distribution, rather than bound paper copies. Savings was realized in paper, printing and binding costs.	-500	0
S4	DECREASE COST: PROMOTIONS Will reduce costs for talent at the Summer Concert series	-2,800	0
S5	REDUCE: STREETSWEEPING Reducing street sweeping services from three times per week to two times per week will have maintenance and environmental impacts.	-7,110	0
S6	DECREASE COST: BANNERS, FLAGS Presently American flags are displayed on downtown street light poles five times a year (Memorial Day, 4th of July, Veterans Day, Flag Day, and Patriots Day). By not displaying flags on Flag Day and Patriots Day we will be minimizing the impact of one of the initiatives that fosters a sense of community and place for downtown Wheaton.	-3,720	0
S7	REDUCE: GEORGIA AVENUE ENHANCEMENTS Maintenance services (i.e. graffiti removal, weeding, landscaping, etc.) will not be provided on one of the most utilized vehicular gateways to downtown Wheaton (Georgia Ave. from 495 to the southern boundary of the Central Business District).	-11,950	0
S8	DECREASE COST: SAFE TEAM UNIFORMS	-1,000	0
S9	DECREASE COST: LAPSE Lapse savings realized through vacancy of Urban District Public Service Aide position from July 1 to September 1.	-15,020	0

Ref No.	Title	\$	Revenue
Urban District - Wheaton Total:			
		-49,800	0
MCG Tax Supported Total:			
		-22,909,060	23,310
Net Savings:			
		-22,932,370	
(Total Exp. Savings & Revenue Changes)			

Cable Television**Cable Communications Plan**

S1	DECREASE COST: PEG EQUIPMENT EMERGENCY REPAIR RESERVE	-30,000	0
	The four public, education, government access television stations and the COB technical operations center funded by the County are in the process of upgrading and replacing their analog equipment with digital equipment. The analog equipment is very old, and in many cases, is no longer supported by the manufacturer and/or replacement parts are not available. If a vital piece of equipment necessary to continue operation of the station were to suddenly become inoperable, funding to immediately replace that item would be available through the PEG Equipment Emergency Reserve.		
	By decreasing the amount of the PEG Equipment Emergency Reserve to zero dollars, if an emergency were to occur, other funds would be needed.		
S2	REDUCE: PEG NETWORK OPERATING EXPENSES TO FUND STAFF TRAINING AND KNOWLEDGE BASE ENHANCEMENT	-25,000	0
	Some productivity improvements may be lost as staff will not be as able to use the full functionality of certain equipment and software.		
S3	REDUCE: PEG NETWORK EQUIPMENT REPLACEMENT	-50,000	0
	The four public, education, government (PEG) access television stations and the COB technical operations center funded by the County are in the process of upgrading and replacing their analog equipment with digital equipment. The analog equipment is very old, and in many cases, is no longer supported by the manufacturer and/or replacement parts are not available. Reducing the FY10 PEG Equipment Replacement budget will expand the time required to replace such equipment and will increase the risk of equipment failure.		
S4	DECREASE COST: PEG NETWORK CLOSED CAPTIONING	-23,620	0
	Some closed captioning cost reductions may be achieved by more efficiently scheduling closed captioning services. However, based on the remaining budget, in the fourth quarter it may be necessary to eliminate closed captioning for some general interest programming. Closed captioning of County Council meetings, County Executive press events, town halls and call-in shows will not be reduced.		
S5	REDUCE: YOUTH MEDIA PROGRAMMING	-26,550	0
	Reduce funding available to support programming developed for or by youth, including eliminating potential sponsorship of youth media festivals and contests, financial support for community youth organizations to produce community videos, substantially decrease funding for Civil Rights Educational Tour (organized by OHR, MCPL, and African-American Employees Association), and reduce purchases of video equipment used by youth.		
S6	REDUCE: LAPSE VACANT CCM-PIO VISUAL INFORMATION SPECIALIST (EDITOR) 0.2 WY	-18,450	0
	Editing will temporarily be performed by senior management staff.		
Cable Television Total:		-173,620	0

Community Use of Public Facilities**Community Use of Public Facilities**

S1	DECREASE COST: OTHER REIMBURSEMENTS TO MCPS	-68,180	0
	CUPF, under the authority of the Interagency Coordinating Board (ICB), reimburses MCPS for costs incurred in facilitating community use as required by Section 44-5A(b)(1) of the County Code.		
	All weekend use of schools requires scheduling of at least one MCPS Building Services Worker at each school in use. Consolidation of groups, reducing the number of schools opened simultaneously, will reduce weekend staff reimbursement costs. As feasible, CUPF will restrict opening a school for use of only one room, and place groups in schools already open.		
	Lower customer satisfaction is anticipated when customers are not able to be scheduled in their first location choice.		

FY10 Savings Plan (2nd Rnd)- Description/Justification MCG Non-Tax Supported

Ref No.	Title	\$	Revenue
Community Use of Public Facilities			
S2	DECREASE COST: LAPSE OF VACANT PROGRAM SPECIALIST I POSITION As each Program Specialist assumes the workload of lapsed positions, some service delays may occur.	-46,400	0
S3	DECREASE COST: MISC. OPERATING EXPENSES Reductions will be made in operating budget, which will have minimal impact on customer service.	-22,960	0
Community Use of Public Facilities Total:		-137,540	0

Liquor Control

Liquor Control

S1	ENHANCE: INVENTORY REDUCTION DLC is actively reviewing its stock inventory to identify slow moving items and offering the items to licensees and retail customers via the DLC stores at close-out prices. The process of reviewing the inventory is a routine industry practice and products that do not meet the annual case volume threshold are removed from stock and the remaining inventory is liquidated at the best price obtainable.	0	667,430
Liquor Control Total:		0	667,430

Montgomery Housing Initiative

Housing and Community Affairs

S1	DECREASE COST: REDUCE OPERATING EXPENSES Reduction in the number of affordable housing units produced and/or the number of clients served.	-467,110	0
Montgomery Housing Initiative Total:		-467,110	0

Parking District - Bethesda

DOT-Parking Lot Districts

S1	REDUCE: CONTRACT GROUNDS MAINTENANCE Reduce grounds maintenance by 50%. Spring ornamental plantings will be eliminated. Shrub and tree trimming will be eliminated. Mowing will be reduced in frequency.	-21,120	0
S2	REDUCE: CONTRACT SECURITY Reduce contract security patrols by 7%. Garages will be patrolled less frequently.	-34,190	0
S4	REDUCE: PRINT AND MAIL Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic outreach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.	-5,120	0
S5	REDUCE: LAPSE METER SHOP SUPERVISOR Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.	-24,360	0
S6	REDUCE: PLANNING SPECIALIST III Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.	-25,860	0
S7	REDUCE: PUBLIC SERVICE WORKER II A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.	-8,410	0
S8	ELIMINATE: TRAVEL, EDUCATION AND ORGANIZATIONAL DUES Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.	-6,290	0

FY10 Savings Plan (2nd Rnd)- Description/Justification MCG Non-Tax Supported

Ref No.	Title	\$	Revenue
Parking District - Bethesda Total:		-125,350	0
Parking District - Montgomery Hills			
DOT-Parking Lot Districts			
S1	REDUCE: CONTRACT GROUNDS MAINTENANCE Contract grounds maintenance reduced by 5%. Spring ornamental plantings will be eliminated.	-150	0
S2	REDUCE: PRINTING AND MAIL Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.	-130	0
S3	REDUCE: LAPSE METER SHOP SUPERVISOR Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.	-550	0
S4	REDUCE: PLANNING SPECIALIST III Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.	-560	0
S5	REDUCE: PUBLIC SERVICE WORKER II A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.	-260	0
S6	ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.	-100	0
Parking District - Montgomery Hills Total:		-1,750	0

Parking District - Silver Spring

DOT-Parking Lot Districts

S1	REDUCE: CONTRACT JANITORIAL SERVICES In the first phase savings plan janitorial services were cut by 13%. Further reduce contract janitorial services by 11% to a total of 24% for the year. The frequency of litter pickup in garages will be reduced. Trash may remain on the decks for several days and the general appearance of facilities will be adversely impacted.	-48,300	0
S2	REDUCE: CONTRACT GROUNDS MAINTENANCE Reduce grounds maintenance by 40%. Spring ornamental plantings will be eliminated. Shrub and tree trimming will be eliminated. Mowing will be reduced in frequency.	-10,640	0
S4	REDUCE: PRINT AND MAIL Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic out reach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records.	-6,370	0
S5	REDUCE: LAPSE METER SHOP SUPERVISOR Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.	-23,250	0
S6	REDUCE: PLANNING SPECIALIST III Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.	-25,860	0

FY10 Savings Plan (2nd Rnd)- Description/Justification MCG Non-Tax Supported

Ref No.	Title	\$	Revenue
DOT-Parking Lot Districts			
S7	REDUCE: PUBLIC SERVICE WORKER II A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.	-11,830	0
S8	ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.	-6,740	0
Parking District - Silver Spring Total:		-132,990	0

Parking District - Wheaton

DOT-Parking Lot Districts

S1	REDUCE: CONTRACT PAINTING Contract painting was reduced by 39% in the first savings plan. It will be further reduced by 10% to a total of 49%. The 2 year striping painting cycle will be extended from 2 years to 4 years. Parking customers may find it increasingly difficult to properly identify spaces and facility capacity may be reduced due to vehicles parking across space lines.	-5,000	0
S2	REDUCE: CONTRACT JANITORIAL SERVICES Reduce contract janitorial services by 6% for the year. The frequency of litter pickup in garages and on surface parking lots will be reduced. The general appearance of facilities will be adversely impacted.	-3,620	0
S3	REDUCE: PRINTING AND MAIL Reduce printing and mail to match the mandated FY11 reduction target. The Division will explore increased electronic outreach to replace flyers and other printed matter. Staff will utilize two sided printing whenever feasible. Staff will seek opportunities to use electronic rather than printed records	-990	0
S4	REDUCE: LAPSE METER SHOP SUPERVISOR Lapse the currently vacant Maintenance Unit Supervisor position as a contribution to the budget goal. Circulate the Meter Mechanic staff through the position on an acting basis in order to provide experience and interim leadership. This process will result in reduced staffing of the Unit as a whole and may cause delays in meter inspections and extended the time required to perform preventive maintenance procedures.	-3,320	0
S5	REDUCE: PLANNING SPECIALIST III Planning Specialist III position has been vacant year to date. Hiring process has been extended based on difficulty finding a qualified pool of candidates. The position now has a rated pool of candidates and we have started the interview and selection process. Failure to fill the position to date has resulted in a back log of traffic orders and limited our ability to optimize parking space durations for maximum utilization and customer service.	-3,930	0
S6	REDUCE: PUBLIC SERVICE WORKER II A Public Service Worker II position in the Parking Maintenance Unit has been vacant year to date. An offer has been made to a candidate and accepted in the last few days. The new employee plans to start in January 2010.	-1,830	0
S7	ELIMINATE: TRAVEL, EDUCATION AND MEMBERSHIP DUES Freeze remaining balances in travel, education and organizational dues. Staff members may lose professional organizational accreditation. Staff will be encouraged to use no cost internet research to maintain their professional knowledge base.	-750	0
Parking District - Wheaton Total:		-19,440	0

Permitting Services

Permitting Services

S1	DECREASE COST: CREDIT CARD FEE FO REFLECT ACTUAL DPS will reduce the budgeted expense for credit card fees to more appropriately reflect the actual credit card fees being charged. This is a budgetary correction, and would therefore have no impact on operations.	-406,010	0
Permitting Services Total:		-406,010	0

Solid Waste Collection

DEP-Solid Waste Services

FY10 Savings Plan (2nd Rnd)- Description/Justification MCG Non-Tax Supported

Ref No.	Title	\$	Revenue
DEP-Solid Waste Services			
S1	DECREASE COST: ADDITIONAL SAVINGS IN REFUSE COLLECTION CONTRACT	-49,780	0
Solid Waste Collection Total:		-49,780	0

Solid Waste Disposal

DEP-Solid Waste Services

S1	DECREASE COST: ADDITIONAL SAVINGS IN RRF PROGRAM The Resource Recovery Facility (RRF) is projecting a savings of (\$600,000) due largely to an electricity pilot, higher electricity sales, and lower costs for air pollution reagents.	-600,000	0
S2	DECREASE COST: ADDITIONAL SAVINGS IN OUT-OF-COUNTY PROGRAM Efficiency savings resulting from increasing average load weights and shortening travel distances for rubble recycling (using Maryland facility instead of Virginia facility)	-570,430	0
S3	DECREASE COST: ADDITIONAL SAVINGS IN RESIDENTIAL RECYCLING PROGRAM Savings resulting from FY10 actual contract CPI slightly lower than budgeted.	-188,000	0
Solid Waste Disposal Total:		-1,358,430	0

Water Quality Protection Fund

Environmental Protection

S1	DECREASE COST: CONTRACTUAL COST FOR MISCELLANEOUS STREAM RESTORATION MAINTENANCE There is no service impact. The contractual cost for Miscellaneous Stream Restoration Maintenance in FY10 is less than originally anticipated.	-17,790	0
S2	DECREASE COST: EASEMENT PREPARATION ASSISTANCE There is no service impact. Due to current limited staffing resources for this program, DEP anticipates a lower level of implementation in FY10 and therefore no adverse impact from the reduction in the short-term.	-20,340	0
S3	DECREASE COST: CONTRACTUAL COSTS FOR ABOVE-GROUND STORMWATER MANAGEMENT FACILITIES - MAINTENANCE PROGRAM This budgetary action defers maintenance of the least critical components on above-ground stormwater management facilities.	-27,810	0
S4	REDUCE: CONTRACTUAL COSTS FOR UNDERGROUND STORMWATER MANAGEMENT FACILITIES - MAINTENANCE PROGRAM The savings from underground maintenance assumes that DEP will only perform a cleaning of the facility. Unless absolutely necessary, no replacements of filter media, parts, etc. have been budgeted for the remainder of the year. DEP is not anticipating any major filter media replacements.	-52,530	0
S5	REDUCE: CONTRACTUAL COSTS - LOW IMPACT DEVELOPMENT - RESIDENTIAL Due to installation delays from fall 2009 to spring 2010, the number of projects in Rainscapes Rock Creek Neighborhoods has been reduced from the 15 originally planned to 13. The current reduction of \$6,670 results in a total FY10 reduction of \$13,240 for 2 projects (\$6,670 per project).	-6,670	0
S6	REDUCE: CONTRACTUAL COSTS - STREETSWEEPING Projected streetsweeping of arterial routes will be reduced from 12 to 10 sweepings per year. Depending on weather conditions, no sweeping in January and February or March would have minimal impact from an environmental standpoint.	-8,300	0

Water Quality Protection Fund Total: -133,440 0

MCG Non-Tax Supported Total:	-3,005,460	667,430
Net Savings:	-3,672,890	
(Total Exp. Savings & Revenue Changes)		

Motor Pool

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCG Internal Service Funds

Ref No.	Title	\$	Revenue
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DGS-Fleet Management Services

S1	REDUCE: NON PUBLIC SAFETY VEHICLE REPLACEMENT DEFERRALS	-970,410	0
	To achieve required savings and maintain CE priorities, Fleet Management will suspend both replacement collections and replacement purchases for non public safety vehicles for the remainder of the fiscal year. Departments affected are all tax-supported agencies.		
	Motor Pool Total:	-970,410	0

Printing & Mail

General Services

S1	DECREASE COST: REDUCE PURCHASE OF SOFTWARE	-65,000	0
	We will reduce the purchase of software by \$65,000 which will affect upgrades to existing systems and hamper productivity.		
S2	DECREASE COST: REDUCE PURCHASE OF SUPPLIES	-32,930	0
	We will reduce the purchase of supplies by \$32,930 which will affect our ability to serve customers quickly and efficiently.		
	Printing & Mail Total:	-97,930	0

MCG Internal Service Funds Total:	-1,068,340	0
Net Savings:	-1,068,340	
(Total Exp. Savings & Revenue Changes)		

MCG Total:	-26,982,860	690,740
MCG FY10 Net Savings	-27,673,600	
(Total Exp. Savings & Revenue Changes)		

FY10 Savings Plan (2nd Rnd)- Description/Justification

MCPS Tax Supported

Ref No.	Title	\$	Revenue
MCPS Current Fund			
MCPS			
S1	DECREASE COST: MCPS FY10 SAVINGS PLAN ROUND 2	-22,000,000	0
MCPS Current Fund Total:		-22,000,000	0
MCPS Tax Supported Total:		-22,000,000	0
Net Savings:		-22,000,000	
(Total Exp. Savings & Revenue Changes)			
MCPS Total:		-22,000,000	0
MCPS FY10 Net Savings			
(Total Exp. Savings & Revenue Changes)		-22,000,000	

FY10 Savings Plan (2nd Rnd)- Description/Justification

MC Tax Supported

Ref No.	Title	\$	Revenue
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MC Current Fund

Montgomery College

S1	DECREASE COST: MONTGOMERY COLLEGE FY10 SAVINGS PLAN ROUND 2	-1,700,000	0
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MC Current Fund Total:	-1,700,000	0
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MC Tax Supported Total:	-1,700,000	0
Net Savings:	-1,700,000	
(Total Exp. Savings & Revenue Changes)		

MC Total:	-1,700,000	0
MC FY10 Net Savings		
(Total Exp. Savings & Revenue Changes)	-1,700,000	

FY10 Savings Plan (2nd Rnd)- Description/Justification **M-NCPPC Tax Supported**

Ref No.	Title	\$	Revenue
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M-NCPPC Administration

M-NCPPC

S1	DECREASE COST: MNCPPC FY10 SAVINGS PLAN ROUND 2 - PER MNCPPC MEMO DATED 12/28/09	-448,000	0
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M-NCPPC Administration Total: -448,000 0

M-NCPPC Park (w/out Debt Serv.)

M-NCPPC

S1	DECREASE COST: MNCPPC FY10 SAVINGS PLAN ROUND 2-PER MNCPPC MEMO DATED 12/28/09	-802,000	0
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M-NCPPC Park (w/out Debt Serv.) Total: -802,000 0

M-NCPPC Tax Supported Total:		-1,250,000	0
Net Savings:		-1,250,000	
(Total Exp. Savings & Revenue Changes)			

M-NCPPC Total: -1,250,000 0

M-NCPPC FY10 Net Savings
(Total Exp. Savings & Revenue Changes) -1,250,000

FY10 Savings Plan (2nd Rnd)- Description/Justification

DS Tax Supported

Ref No.	Title	\$	Revenue
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Debt Service

Debt Service

S1	DECREASE COST: DEBT SERVICE FY10 SAVINGS	-2,159,450	4,530,580
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Debt Service Total:		-2,159,450	4,530,580
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DS Tax Supported Total:		-2,159,450	4,530,580
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Net Savings:		-6,690,030	
(Total Exp. Savings & Revenue Changes)			

DS Total:		-2,159,450	4,530,580
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DS FY10 Net Savings		-6,690,030	
(Total Exp. Savings & Revenue Changes)			

Office of the Superintendent of Schools
MONTGOMERY COUNTY PUBLIC SCHOOLS
Rockville, Maryland

January 12, 2010

MEMORANDUM

To: Members of the Board of Education

From: Jerry D. Weast, Superintendent of Schools

Subject: Monthly Financial Report and Year-end Projections, as of November 30, 2009

This financial report reflects the actual financial condition of Montgomery County Public Schools (MCPS) as of November 30, 2009, and projections through June 30, 2010, based on program requirements and estimates made by primary and secondary account managers. At this time, revenues have a projected surplus of \$400,000, while expenses have a projected surplus of \$13,800,000. The county contribution also has decreased by \$2.0 million because of a shift in revenue resulting from additional federal grants under the *American Recovery and Reinvestment Act of 2009* (ARRA). This results in a greater county year-end fund balance. Staff will continue to closely monitor both revenues and expenditures. A discussion of the actual financial condition of MCPS as of November 30, 2009, and projected revenues and expenditures through June 30, 2010, follows.

REVENUE

Total revenue is projected to be \$2,215,885,653. This amount is \$400,000 greater than the revised budgeted amount. Projected county, state, federal, and other revenues are described below.

County

The projected revenue from the county is \$1,527,556,425. This is a decrease of \$1,998,002, compared with the original FY 2010 Operating Budget. The decrease results from a shift in revenue from county funding to supported projects to recognize additional federal funding received through ARRA, which results in a higher amount of year-end fund balance in the county General Fund.

State

The projected revenue from the state is \$441,089,248. This is \$1,000,000 more than the amount budgeted and is the result of an increase in projected reimbursement for special education non-public placement tuition. The amount of projected state revenue does not reflect the potential effect of a penalty resulting from a failure by Montgomery County to provide local funding at the required maintenance of effort level.

On November 30, 2009, Dr. Nancy S. Grasmick, state superintendent of schools, notified Mr. Isiah Leggett, county executive, that Montgomery County is not in compliance with this legal requirement. She informed the county executive that the state of Maryland is authorized to suspend payment of state aid due the county for the current fiscal year.

Federal

The projected revenue from Impact Aid is \$245,000.

Other

The projected revenue from other sources is \$5,389,568. This is \$600,000 less than the amount budgeted and is the result of lower than anticipated investment income due to reduced interest rates.

Appropriated Fund Balance

The projected revenue from appropriated fund balance is \$50,383,758.

Enterprise Funds

The projected revenue from enterprise funds is \$56,309,104.

Supported Projects

The anticipated revenue for supported projects is \$134,912,550. This estimate includes \$8,559,184 carried forward from FY 2009. Projects approved through November 30, 2009, have been assigned \$129,811,426. This estimate also includes \$1,998,022 in revenue shifted from county funding to supported projects to recognize additional federal funding received through ARRA, which results in a higher amount of year-end fund balance in the county General Fund.

EXPENDITURES

There is a projected surplus of \$13,800,000. There are projected surpluses in Category 1, Administration; Category 2, Mid-level Administration; Category 3, Instructional Salaries; Category 4, Textbooks and Instructional Supplies; Category 5, Other Instructional Costs; Category 6, Special Education; Category 9, Student Transportation; Category 10, Operation of Plant and Equipment; and Category 12, Fixed Charges.

As a result of increasing concerns about the fiscal outlook for the remainder of FY 2010, comprehensive expenditure restrictions were imposed on August 20, 2009, requiring managers to make only absolutely necessary expenditures for the remainder of the fiscal year. Each manager included the impact of these comprehensive expenditure restrictions with their expenditure projections for the remainder of the fiscal year. Based on a review of the expenditure

projections, an estimate of how year-end expenditures will be reduced has been made. The estimates incorporated in this monthly financial report reflect measures already implemented to reduce expenditures.

Due to the deteriorating fiscal condition affecting Montgomery County, the county executive has requested agencies to increase the level of FY 2010 budget savings. As a result of this request, MCPS is reviewing all projected expenditures to make additional savings. The additional measures will include more stringent expenditure restrictions, an examination of all exempt accounts to identify savings opportunities, a complete review of exceptions to the current restrictions to allow only those that are absolutely essential, an analysis of active encumbrances to consider which can be canceled without further payments, a review of approved temporary employment, and other steps that can be expected to increase the amount of FY 2010 savings. The effect of these additional measures will be reflected in future financial reports.

The following provides an explanation for each of the categorical variations:

Category 1 – Administration

The projected surplus of \$1,000,000 in Category 1, Administration is unchanged from last month. The surplus is primarily a result of savings resulting from the comprehensive expenditure restrictions imposed on August 20, 2009, including savings in position salaries.

Category 2 – Mid-level Administration

The projected surplus of \$1,700,000 has increased by \$300,000 to \$2,000,000 in Category 2, Mid-level Administration. The increase is mostly due to lower expenditures for contractual services in local accounts resulting from increased grant revenue. The surplus is primarily a result of savings in non-position salary accounts and in non-personnel accounts, both resulting from the comprehensive expenditure restrictions imposed on August 20, 2009. There also are savings in position salary accounts due to higher lapse and turnover.

Category 3 - Instructional Salaries

There is a projected surplus of \$500,000 in Category 3, Instructional Salaries. The surplus is primarily a result of savings in non-position salary accounts resulting from the comprehensive expenditure restrictions imposed on August 20, 2009.

Category 4—Textbooks and Instructional Supplies

The projected surplus of \$1,500,000 has increased by \$1,500,000 to \$3,000,000 in Category 4, Textbooks and Instructional Supplies. The increase is mostly due to a reduction in projected central purchases of textbooks and instructional materials based on the comprehensive expenditure restrictions. The surplus is based on the effect of the comprehensive expenditure restrictions imposed on August 20, 2009. School allocations for textbooks and instructional supplies are exempt from the expenditure restrictions, but savings are projected in centrally purchased materials.

Category 5—Other Instructional Costs

The projected surplus of \$1,000,000 has increased by \$300,000 to \$1,300,000 in Category 5, Other Instructional Costs. The increase is mostly due to lower than projected expenditures for contractual services, including copier maintenance. The surplus is based on the effect of the comprehensive expenditure restrictions imposed on August 20, 2009. The surplus is primarily a result of restrictions on furniture and equipment purchases. The surplus also is a result of restrictions on travel and a variety of other expenditures, including staff development activities.

Category 6 – Special Education

The projected surplus of \$1,200,000 has increased by \$300,000 to \$1,500,000 in Category 6, Special Education. The increase in the projected surplus is the result of increased salary lapse and turnover savings. The surplus is partially the result of higher than anticipated salary lapse and turnover savings. In addition, savings in non-salary accounts have been generated as a result of the comprehensive expenditure restrictions imposed on August 20, 2009.

Category 9 – Student Transportation

The projected surplus of \$1,000,000 has decreased by \$200,000 to \$800,000 in Category 9, Student Transportation. The decrease in the surplus is due to lower salary lapse and turnover savings. The surplus is primarily a result of reduced projections of personnel costs due to reductions in the need for regular rate overtime salaries for bus operators. The cost of diesel fuel for buses is close to budget. The FY 2010 budgeted amount for diesel fuel per gallon is \$2.50. Current projections are based on an average price of \$2.50 per gallon.

Category 10 – Operation of Plant and Equipment

The projected surplus of \$2,500,000 has increased by \$200,000 to \$2,700,000 in Category 10, Operation of Plant and Equipment. The additional surplus is a result of lower than anticipated electricity rates. MCPS has benefited from strategies to lock in prices for electricity and natural gas purchases through competitive bidding. Savings also are the result of conservation efforts that have helped to reduce actual usage of utilities.

Category 12 – Fixed Charges

There is a projected surplus of \$1,000,000 in Category 12, Fixed Charges. The surplus is a result of lower than anticipated locally funded costs for the Employee Benefit Plan (EBP) because of an increased amount supported by grant revenue.

JDW:LAB:MCS:sz

Attachments

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MONTGOMERY COUNTY PUBLIC SCHOOLS
Monthly Financial Report and Year-end Projections
As of November 30, 2009

REVENUE

Source	Original Budget	Revised Budget(a)	As of 11/30/2009	As of 10/31/2009	Over (Under) Revised Budget
County	\$ 1,529,554,447	\$ 1,527,556,425 (d)	\$ 1,527,556,425	\$ 1,528,258,555	\$ -
State	440,089,248	440,089,248	441,089,248	441,089,248	1,000,000
Federal	245,000	245,000	245,000	245,000	-
Other	5,989,568	5,989,568	5,389,568	5,389,568	(600,000)
Appropriated fund balance	44,200,000	50,383,758 (b)	50,383,758	50,383,758	-
Subtotal	2,020,078,263	2,024,263,999	2,024,663,999	2,025,366,129	400,000
Food Services	47,821,972	47,821,972	47,821,972	47,821,972	-
Real Estate Management	2,651,095	2,698,525	2,698,525	2,698,525	-
Field Trip	2,314,716	2,314,742	2,314,742	2,314,742	-
Entrepreneurial Activities	1,774,100	1,784,924	1,784,924	1,784,924	-
Instructional Television	1,581,510	1,688,941	1,688,941	1,688,941	-
Supported Projects	124,355,344	134,912,550 (c) (d)	134,912,550	134,210,420	-
Total	<u>\$ 2,200,577,000</u>	<u>\$ 2,215,485,653</u>	<u>\$ 2,215,885,653</u>	<u>\$ 2,215,885,653</u>	<u>\$ 400,000</u>

Notes:

- (a) Revised budget includes carryover of prior year encumbrances.
- (b) Includes \$6,183,758 for prior year encumbrances.
- (c) Includes \$8,559,184 carried forward from FY 2009.
- (d) Includes \$1,998,022 revenue shift from local to supported projects to recognize additional IDEA and ARRA funds received.

MONTGOMERY COUNTY PUBLIC SCHOOLS
Monthly Financial Report and Year-end Projections
As of November 30, 2009

EXPENDITURES

Category	Authorized Expenditures	Expenditures and Encumbrances 11/30/2009	Projected Expenditures 6/30/2010	Current Report Projected Year-end Balance	Prior Report Projected Year-end Balance	Variance Over (Under)	(a) Percentage
01 Administration	\$ 41,894,433	\$ 36,914,015	\$ 3,980,418	\$ 1,000,000	\$ 1,000,000	\$ -	2.39
02 Mid-level Administration	133,418,317	129,898,409	1,519,908	2,000,000	1,700,000	300,000	1.50
03 Instructional Salaries	823,055,679	795,607,529	26,948,150	500,000	-	500,000	0.06
04 Textbooks and Supplies	30,877,515	18,844,223	9,033,292	3,000,000	1,500,000	1,500,000	9.72
05 Other Instructional Costs	12,589,052	5,383,588	5,905,464	1,300,000	1,000,000	300,000	10.33
06 Special Education	249,645,642	237,562,106	10,583,536	1,500,000	1,200,000	300,000	0.60
07 Student Personnel Services	10,090,371	10,132,149	(41,778)	-	-	-	-
08 Health Services	41,002	20,344	20,658	-	-	-	-
09 Student Transportation	92,993,511	68,895,679	23,297,832	800,000	1,000,000	(200,000)	0.86
10 Operation of Plant and Equipment	91,027,198	68,491,537	19,835,661	2,700,000	2,500,000	200,000	2.97
11 Maintenance of Plant	34,416,987	29,363,917	5,053,070	-	-	-	-
12 Fixed Charges	424,626,970	179,604,384	244,022,586	1,000,000	-	1,000,000	0.24
14 Community Services	50,000	50,000	-	-	-	-	-
Debt Service	79,537,322	27,393,113	52,144,209	-	-	-	-
Subtotal	2,024,263,999	1,608,160,993	402,303,006	13,800,000	9,900,000	3,900,000	0.68
61 Food Services	47,821,972	28,007,850	19,814,122	-	-	-	-
51 Real Estate Management	2,698,525	2,013,881	684,644	-	-	-	-
71 Field Trip	2,314,742	723,434	1,591,308	-	-	-	-
81 Entrepreneurial Activities	1,784,924	1,052,254	732,670	-	-	-	-
37 Instructional Television	1,688,941	1,240,340	448,601	-	-	-	-
Supported Projects	134,912,550	80,706,146	54,206,404	-	-	-	-
Total	\$ 2,215,485,653	\$ 1,721,904,898	\$ 479,780,755	\$ 13,800,000	\$ 9,900,000	\$ 3,900,000	0.62

Note:

(a) Percentage of projected year-end balance to authorized expenditures.

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Office of the President

January 19, 2010

The Honorable Nancy Floreen
President
Montgomery County Council
Stella B. Werner Council Office Building
100 Maryland Avenue
Rockville, Maryland 20850

Dear Council President Floreen:

Montgomery College understands the difficult financial situation facing both the State and the County. As a result, the College continues to exercise fiscal prudence in our daily operations while accommodating record enrollment growth.

The College will meet the first FY10 budget savings target set by the County for the College in the amount of \$1,070,790.

As you know, the College is already at work saving an additional \$1,929,759 to account for the loss in FY10 State aid resulting from reductions made by the Board of Public Works last August. The County will count \$1.7 million of this amount towards the second budget savings plan.

As we previously discussed, the College expects to meet our total savings target of \$3 million for FY10 (\$1.1 million plus \$1.9 million) through specific, transparent and measurable spending reductions. Given the economy we kept our FY09 savings efforts in place:

- Freeze hiring until further notice, except for those positions deemed essential and approved by the senior vice presidents and chief human resources officer.
- Restrict long distance travel and conferences/meetings.
- Limit spending for furniture and equipment to key instructional or academic purposes.
- Defer all major purchases that are not essential to the services we offer to our students.

Barring unforeseen circumstances such as another FY10 reduction from the State, this continued fiscal restraint should allow us to meet our savings target.

The Honorable Nancy Floreen
January 19, 2010
Page 2

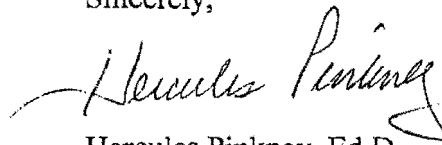
As we previously discussed, I am convening a Budget Advisory Review Committee that will include members from all employee groups across the College. The committee will seek ways to control the growth of spending, identify both short and long-term cost savings, and improve budget decision making. We expect to have the recommendations of this committee by early spring.

Finally, the College is reviewing the reductions in the FY 10 capital budget of \$1.85 million to determine their full impact on our facilities planning efforts and implementation of IT projects. Should we have any major concerns, we will contact you.

We look forward to working with the Council as the College develops the FY11 budget which presents another set of challenges --- responding to growing enrollment and opening a much needed new science building with limited resources.

As always, thank you for your support of Montgomery College.

Sincerely,

A handwritten signature in cursive script that reads "Hercules Pinkney". The signature is written in dark ink and is positioned above the printed name.

Hercules Pinkney, Ed.D.
Interim President




MONTGOMERY COUNTY PLANNING BOARD
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

OFFICE OF THE CHAIRMAN

MEMORANDUM

December 28, 2009

To: Timothy L. Firestine, Chief Administrative Officer, Montgomery County

From:  Royce Hanson, Chairman, Montgomery County Planning Board

Subject: M-NCPPC Round 2 Savings for FY 2010

In response to your memo of December 14 requesting a second round of savings for FY 2010, the Montgomery County Planning Board has reviewed the current status of its tax-supported budgets to determine how we can accomplish \$1.25 million in additional savings through both one-time and continuing cost reductions while limiting unavoidable impacts on core services. In the first round of savings, the Commission offered a reduction plan totaling \$2.1 million--2% from its FY10 budget. The percentage reduction was the highest among all Montgomery County governments.

A summary of proposed first and second round reductions by department is listed below:

<u>Department</u>	<u>FY10 Budget - MC (Excluding Debt, Grant and Reserves)</u>	<u>1st Round Reductions</u>	<u>% of Budget</u>	<u>2nd Round Reductions</u>	<u>% of Budget</u>	<u>Total Reductions</u>	<u>% of Budget</u>
Park Fund	\$79,019,100	(\$1,555,020)	-2.0%	(802,000)	-1.0%	(2,357,020)	-3.0%
Admin Fund:							
MC Commissioners'	\$1,208,400	(\$27,190)	-2.3%	(12,500)	-1.0%	(39,690)	-3.3%
MC Planning	\$18,531,800	(\$347,790)	-1.9%	(375,000)	-2.0%	(722,790)	-3.9%
MC - CAS	\$7,886,800	(\$250,000)	-3.2%	(60,500)	-0.8%	(310,500)	-3.9%
Admin Fund Subtotal	\$27,627,000	(\$624,980)	-2.3%	(448,000)	-1.6%	(1,072,980)	-3.9%
Total	\$106,646,100	(\$2,180,000)	-2.0%	(1,250,000)	-1.2%	(\$3,430,000)	-3.2%

DEPARTMENT OF PARKS

The adopted FY10 Park Fund budget is \$79,019,100, exclusive of debt service, reserves, and grants. The FY 2010 budget had already reduced services and required a higher than normal lapse. First round savings cut an additional \$1,553,020—2% of budget. The second round savings amount to \$802,000 more—approximately 1% of budget.

The savings in the parks budget will be achieved by taking the following reductions:

Reduction	Amount	Impact
Eliminate the MCPS ballfield contract from January-June	\$181,300	Cease all mowing, spring seeding, infield maintenance, and field striping on elementary and middle school fields. Poor conditions will limit their use. This is a service provided to MCPS but it is not a core component of the park system, although its cost is charged against the park fund. Elimination in future years will save approximately \$750,000 a year.
Further reduce available training opportunities, eliminate funding for non-local travel costs	\$20,000	Training was reduced in FY09 and continued in FY10. This reduction would remove the remainder of non-local training funding available for essential conferences associated with best practices in parks and recreation and new technologies associated with SmartParks and other technology.
Reduce debt service costs	\$600,700	No impact on service. One-time savings achieved by refunding bonds and selling new project bonds at lower interest rates than budgeted.

Unexpected weather related emergencies have hindered our ability to achieve additional savings through personnel costs, without a reduction-in-force.

PLANNING DEPARTMENT

For FY10, the Planning Department's approved budget is \$18,531,800, excluding grants. First round savings were 1.9%--\$347,790. The second round proposed savings target is \$375,000--2% of total budget. As indicated in the first round of savings, the Department has frozen most of its vacant workyears beyond the mandatory lapse. For the second round of savings, in addition to freezing an additional 1.75 workyears, the Department looked at non-personnel

savings from deferred or reduced activities. The chart below details the savings:

Reduction	Amount	Impact
Reduce printing and copying services	\$75,000	One-time savings achieved through current year rents and leases contract reduction and elimination of standing encumbrances.
Reduce or eliminate professional services for continuous improvement, management improvement, performance measurement assistance	\$24,500	Performance measures and management improvement activities will be done in-house.
Use savings from freezing 1.75 WY in development review	\$200,000	Minimal impact at this time since applications are down.
Reduce training	\$15,000	All but essential skill building will be reduced or eliminated.
Amended Service Level Agreements to reduce response times for technology equipment maintenance	\$22,800	Slower response time to fixing technology problems.
Deferred building projects for Montgomery Regional Office	\$30,000	Preventive work will be deferred.
Cancel maintenance of former phone system since Avaya is fully installed for Planning Department	\$6,200	Since installation of Avaya system is now complete for the Planning Department, there is no impact.
Consolidate various needed IT services and supplies and eliminate standing encumbrances	\$1,500	Efficiency improvement.
	\$375,000	

MONTGOMERY COUNTY COMMISSIONERS' OFFICE

The FY10 adopted budget for the Montgomery County Commissioners' Office is \$1,208,400. The Office proposes an additional savings of \$15,000, or 1.2% of FY10 budget, from Personnel Services funds by completely eliminating hiring for the part-time public affairs position in FY10. Delayed hiring for this position was proposed in the first round of budget cuts in October.

CENTRAL ADMINISTRATIVE SERVICES (CAS)

CAS includes the Department of Human Resources and Management (DHRM), the Department of Finance, the Legal Department, and the Merit Board. The total FY10 adopted budget for CAS in Montgomery County is \$7,886,800. First round savings in CAS were \$250,000--3.2% of the budget. They included freezing 14% of DHRM positions for the remainder of FY10, eliminating two contract positions in DHRM, freezing all vacant positions (three) in Finance, and holding

one position vacant in Legal Department. No more attrition is anticipated during the remainder of this fiscal year. Additional personnel savings would require a reduction in force for career employees.

The second round savings target is an additional \$60,500, or 0.8% of the Montgomery County side of its operations. Some of the CAS reductions have an equal impact on Prince George's County. As a result, saving \$60,500 more in Montgomery County will reduce total CAS programs by up to \$106,000. The Merit System Board has a small budget mainly driven by compensation, outside legal fees and transcription services. It has no capacity to generate further savings in FY10. The proposed savings by Departments and their impact are summarized in the table below:

Reduction	Amount	Impact
DHRM—reduce current year expense on rents and leases, supplies, and equipment maintenance for print shop and walk-up copiers; and eliminate non-local training and travel	\$25,500	Some one-time savings achieved through current year rents and leases contract reduction and eliminating standing encumbrances. Also, fewer hard copies of most major documents will be printed; files will be posted on-line for user access. Less opportunities for employee education, skills building, and development.
Finance—reduce expenses for rent, leases by eliminating planned FY10 PC and Server replacements; and eliminate non-local training and travel	\$20,000	The operations team will have to support aging equipment while users are forced to operate in a less than efficient manner. Fewer opportunities for employee education, skills building, and development.
Legal—reduce funding for outside counsel to handle special civil claims; and reduce non-local training and travel	\$15,000	There is some risk that supplemental appropriation may be needed, if litigation schedules change.

CONCLUSION

The Planning Board is fully committed to meeting its responsibilities during the County's fiscal crisis and will work cooperatively with the Executive and Council to hold down spending. Subject to Council approval, we will proceed with the \$1.25 million additional savings plan described above.

Cc: Nancy Floreen, President, Montgomery County Council
Steve Farber
Marlene Michaelson



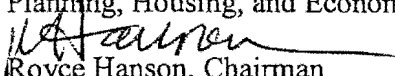
MONTGOMERY COUNTY PLANNING BOARD
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

OFFICE OF THE CHAIRMAN

MEMORANDUM

DATE: February 3, 2010

TO: Planning, Housing, and Economic Development Committee

FROM: 
Royce Hanson, Chairman

SUBJECT: M-NCPPC Round 2 Savings Plan for FY 10

On January 21st, the PHED committee reviewed spending reductions proposed by M-NCPPC in response to the County Executive's call for a second round of savings measures in the current year. The committee rejected one savings recommendation proposed by the Department of Parks, specifically the elimination of a contract to maintain Montgomery County Public Schools elementary and middle school ballfields, and requested a substitute savings measure. The Department of Parks proposes the closing of 11 park activity buildings as the substitute measure to achieve an equivalent savings of \$181,300 in FY 10, and greater savings in FY 11. The 11 buildings proposed for closure are:

PARK ACTIVITY BUILDING (Sorted by Capacity Utilization)		Address	FY09 Usage
1	Owens Local Park	1990 Beallsville Rd. Beallsville, MD 20839	3%
2	Lynnbrook Local Park	8008 Newdale Rd. Bethesda, MD 20814	9%
3	Stoneybrook Local Park	4105 Harvard St. Wheaton, MD 20906	10%
4	Camp Seneca Special Park	14500 Clopper Rd. Boyds, MD 20841	11%
5	Ken-Gar Palisades Local Park	4140 Wexford Dr. Kensington, MD 20896	14%
6	North Chevy Chase Local Park	4105 Jones Bridge Rd. Chevy Chase, MD 20815	15%
7	Maplewood-Alta Vista Local Park	5209 Alta Vista Rd. Bethesda, MD 20814	17%
8	Nolte Local Park	200 Denver Rd. Silver Spring, MD	17%
9	North Four Corners Local Park	211 Southwood Ave. Silver Spring, MD	17%
10	Clarksburg Neighborhood Park	22501 Weems Rd. Clarksville, MD 20817	17%
11	Colesville Local Park	610 Hobbs Dr. Colesville, MD 20904	18%

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As you know, the Department of Parks has prepared its operating budget in the program budget format for the past four years. Budget cuts and savings plans require that all programs be evaluated in priority order, and that cuts be presented in order of least essential to most essential programs, or non-core services to core services. The Park Activity Building program is deemed by the Department to be the least essential of its programs. Many of these old buildings have relatively low utilization, a high cost of operation, and significant need for capital renovation or replacement. We stopped including these buildings in new parks in the 1980s to avoid duplication of, or competition with services already provided by the County Recreation Department through their Community Recreation Centers (a decision further confirmed by the findings of the recent Parks and Recreation study).

Parks recommends closing all the buildings that are used less than 20% of their available capacity. In previous studies, Parks had targeted a minimum 30% utilization as a threshold for viable operation, but is taking a conservative approach for the purpose of this savings plan. Our recommendation for now is simply to close the buildings to save money. The ultimate disposition of each of the 11 buildings will be determined on a case-by-case basis over time. Savings will be realized by eliminating custodial contracts, utility payments, and maintenance. As there are existing commitments in many of these buildings, including to the Recreation Department as the largest user, we will work to schedule closings and /or rebook commitments to minimize inconvenience, while recognizing the need to meet the savings target.

The memorandum from the Executive invoking the savings plan stressed the dire economic forecast for FY 11 and asked that priority be given to cuts that will save operating money in future years. Continued closure of these buildings will accomplish that. Another major savings is capital cost avoidance as the majority of these buildings are well past their lifecycle and in need of replacement or major overhaul. We estimate the need to invest \$8 to \$10 million in the CIP over the next six years if all of these buildings were to be sustained. Parks has critical capital infrastructure maintenance needs in other core programs that would have priority if such funding were available.

In considering this cut, it is critical to consider several budget realities. Parks has reduced its FY 10 expenditures by 3% in FY 10 in compliance with the two savings plans. The spending affordability guidelines currently under consideration by the MFP committee, if adopted and met, would reduce the FY 11 Parks budget by 9% from what it would take to provide the same services as FY 10. There are no more reductions in the Parks budget without considerable pain. We are fully aware that the Park activity buildings have historical users and constituencies that will be inconvenienced by their closing. However, given the low usage of these buildings, we deem this impact to be significantly less severe than cutting core park programs more regularly used by a greater number of county residents.

(75)



10400 Detrick Avenue
Kensington, Maryland 20895-2484
(240) 773-9000

December 23, 2009

The Honorable Nancy Floreen
President, Montgomery County Council
Sixth Floor
100 Maryland Avenue
Rockville, Maryland 20850

Dear President Floreen:

In response to the County Executive's Second Round FY'10 County Savings Plan, HOC's Budget, Finance and Audit Committee approved the submission of the proposed reduction at its meeting on December 22, 2009. The savings plan will be submitted to the full Commission for ratification at the January 13, 2010 meeting. We understand that the County faces a difficult fiscal situation and that all elements of the County's public sector will need to cooperate for the overall wellbeing of our citizens.

At the same time, HOC would like to suggest that you protect the services that our most vulnerable residents receive. I know you appreciate that our residents and clients already need more services than we can provide. Simultaneous reductions in the service delivery capabilities of the Department of Health and Human Services could well have a deleterious effect on the same group of people.

HOC's original Maximum Allowable Request Ceiling (MARC) for FY'10 was \$6,136,340. This appropriation was reduced by \$30,680 or one-half percent in the County Executive's initial FY'10 County Operating Budget Savings Plan. A further reduction of one-percent or \$61,060 has now been requested. Following is a brief description of the proposed reduction:

- **Recognize \$61,060 in salary and benefit lapse** – In order to minimize a negative impact on our clients and to meet the County's deadline, HOC proposes that salary and benefit lapse be identified as the source for the \$61,060 savings.

We thank you for your ongoing support for the work that HOC does on behalf of the County's most vulnerable citizens.

Sincerely,

A handwritten signature in black ink, appearing to read 'Annie B. Alston'.

Annie B. Alston
Executive Director

cc: Joseph Beach, Director, Office of Management and Budget
Linda McMillan, Montgomery County Council
Bruce Meier, Office of Management and Budget



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TAX SUPPORTED CURRENT REVENUES		
FY10 CIP Reductions		
Project Number	Project Name	FY10 Est. Reduction
	Montgomery County Public Schools MCPS Total Reduction	-
	Montgomery College FY10 Reductions	
076617	Student Learning Support Systems	1.000
076618	Network Operating Center	0.146
076619	Network Infrastructure and Support Systems	0.533
886686	Facility Planning: College	0.171
	Montgomery College Total Reduction	1.850
	Maryland -National Capital Park and Planning Commission FY10 Reductions	
018710	Legacy Open Space	1.200
078702	Brookside Gardens Master Plan Implementation	0.015
078708	Wheaton Tennis Bubble Renovation	0.020
068701	Needwood Golf Course Improvements	0.020
858710	Trails: Nat. Surface Dsgn, Const, and Renovtn	0.097
768673	Trails: Hard Surface Dsgn, and Const	0.100
848704	Brookside Gardens	0.026
958776	Facility Planning: Non-Local Parks	0.320
058755	Small Grant/Donor-Assisted Capital Imprv	0.050
808494	Restoration of Historic Structures	0.370
838882	Roof Replacement: Non Local Park	0.174
998709	PLAR: Non-Local Parks - Play Equipment	0.100
998798	Resurfacing Parking Lots and Paths: Non-Local Parks	0.010
	M-NCPPC Total Reduction	2.502
	TRANSPORTATION FY10 Reductions	
509337	Facility Planning - Transportation	0.500
509399	Advanced Transportation Management Systems	0.350
507596	Annual Bikeway Program	0.104
	Transportation Total Reduction	0.954
	MCG - GENERAL FY10 Reductions	
508180	Facility Planning: Storm Drains	0.096
809319	Facility Planning: SM	0.500
500152	Facilities Site Selection: MCG	0.191
508768	Facility Planning: MCG	0.550
450700	FS Emergency Power System Upgrade	0.992
710101	Germantown Library	1.299
710300	Gaithersburg Library Renovation	0.081
789057	Life Sciences and Technology Centers	0.080
	MCG General Total Reduction	3.789
	Montgomery County Government	4.743
	Housing Opportunities Commission FY10 Reductions	
017601	Supplemental Funds for Public Housing	0.121
	HOC Total Reductions	0.121
	Total FY10 Current Revenue General Reduction	9.216